

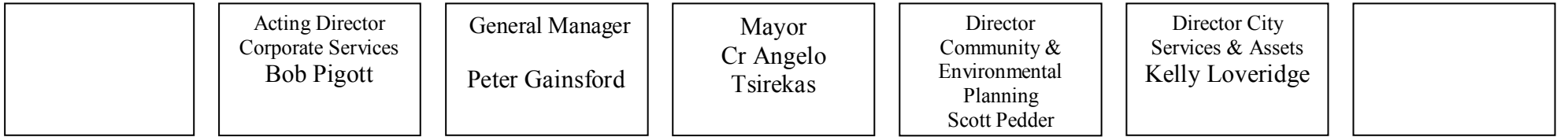


COUNCIL MEETING

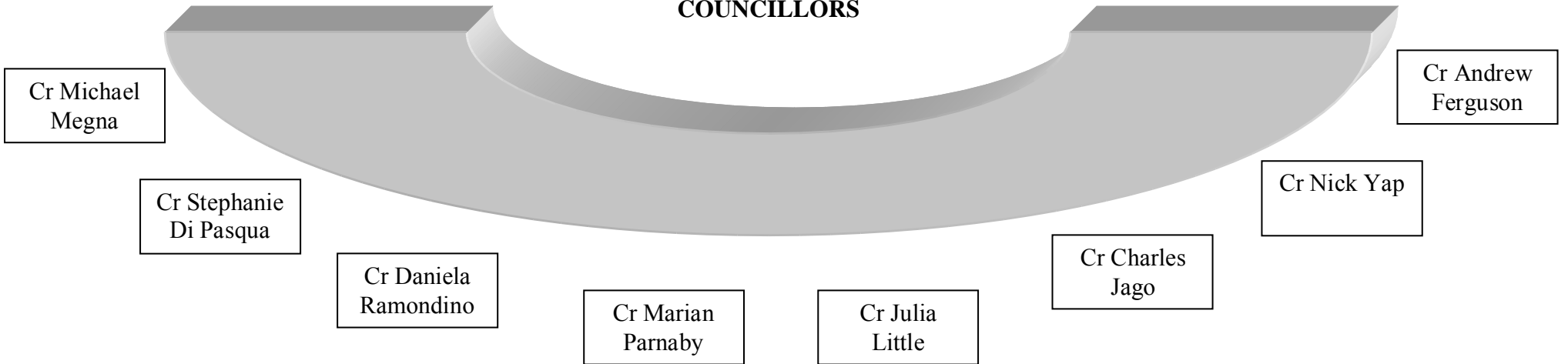
AGENDA

*Council Chambers
Canada Bay Civic Centre
1a Marlborough Street
Drummoyne*

*Tuesday, 11 September 2018
Commencing at 6.00 pm*



**CITY OF CANADA BAY
COUNCILLORS**





Dear Councillor,

An ordinary meeting of the Council will be held in the Council Chambers, Canada Bay Civic Centre, Drummoyne, on Tuesday, 11 September 2018 at 6.00pm.

AGENDA

1. Welcome to Country
2. Apologies
3. Disclosures of Pecuniary and Non-Pecuniary Interest
4. Confirmation of Minutes
 - Council Meeting – 21 August 2018
5. Public Forum
6. General Manager's Reports
7. Notices of Motion

Peter Gainsford
General Manager

6 September 2018

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Council Meeting 11 September 2018

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Please Note:

The use of private tape recorders or other electronic devices, including mobile phones, is not permitted.

ITEM-1 ELECTION OF DEPUTY MAYOR

Department Corporate Services

Author Initials: BP

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

VSA 5.1.1. The Council governs efficiently and effectively on behalf of the Community.

REPORT

The Council needs to conduct an election of the position of Deputy Mayor.

Section 231 of the Local Government Act states:

- (1) *The councillors may elect a person from among their number to be the deputy mayor.*
- (2) *The person may be elected for the mayoral term or a shorter term.*
- (3) *The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*
- (4) *The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

It has been the convention to elect a Deputy Mayor for the term of one year.

The procedure for election is as outlined in Schedule 7 of the Local Government (General) Regulation 2005 and the election will be conducted accordingly.

Copies of nomination forms have been circulated under separate cover.

RECOMMENDATION

THAT Council proceed to elect a Deputy Mayor for the period 2018/19.

**ITEM-2 DEVELOPMENT APPLICATION DETERMINATIONS
BY THE LOCAL PLANNING PANEL AND BY STAFF
UNDER DELEGATION**

Department Community and Environmental Planning

Author Initials: NPB

EXECUTIVE SUMMARY

This report provides Development Application statistical data in accordance with Council's previous resolution of 6 February 2018 on applications received, determined and applications considered by the Canada Bay Local Planning Panel (CBLPP) on 23 August 2018 and those to be considered at the meeting of 26 September 2018.

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

VSA 5.4.1. Provide transparent and informative Statutory Development services to assure approval processes are streamlined and timely and effective compliance is achieved.

REPORT

A report was considered by Council on 6 February 2018 which resulted in a resolution of Council appointing members of the Canada Bay Local Planning Panel (herein referred to as the CBLPP). The Council also resolved as follows:

THAT a monthly report be submitted to Council detailing all applications and other matters considered and determined by the Canada Bay Independent Hearing and Assessment Panel (now Local Planning Panel) and all development applications determined by staff under delegated authority.

In accordance with the above resolution, Council is now advised as follows: -

The following applications were considered by the last CBLPP meeting held on 23 August 2018:

- Planning Proposal PP2018/0002 for 1 - 9 Marquet Street, Rhodes and 4 Mary Street, Rhodes to increase the maximum Height of Building and Floor Space Ratio applying to the site. The Planning Proposal will facilitate a tower building with a maximum height of 36 storeys and approximately 340 apartments – Advice provided by the Panel.

- DA2017/0465 for 12 Wunda Road, Concord - Demolition of an existing dwelling and construction of two new dwelling houses and Torrens subdivision into two separate lots – Approved by the Panel subject to conditions.
- REV2018/0002 for 78 Henley Marine Drive, Rodd Point – Section 8.2 Review of Determination of refused Development Application (DA2017/0458) for Construction of two storey dwelling with basement - Approved by the Panel subject to conditions.

The following Development Applications have been determined by staff under delegation between 7 August 2018 and 28 August 2018:

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DECISION & DATE DETERMINED
DA2017/0208	08.06.2017	583 Lyons Road West, Canada Bay	Demolition of existing dwelling and construction of a new two storey attached dual occupancy with strata subdivision	Approved 16.08.2018
DA2017/0276	24.07.2017	61 Cabarita Road, Concord	Conversion of existing garage into a studio/office	Approved 14.08.2018
DA2017/0372	18.09.2017	3 Newcastle Street, Five Dock	Demolition of existing dwelling and construction of a new two storey dwelling with basement car parking	Approved 22.08.2018
DA2017/0410	11.10.2017	14 Cumming Avenue, Concord West	Construction of a new dwelling	Withdrawn 20.08.2018
DA2017/0432	25.10.2017	161 Queen Street, Concord West	Demolition of existing dwelling and construction of a new two storey attached dual occupancy and strata subdivision	Approved 09.08.2018
DA2017/0508	06.12.2017	331 Victoria Place, Drummoyne	Demolition of existing and construction of a new three storey dwelling and in-ground swimming pool	Approved 24.08.2018
DA2017/0510	07.12.2017	8 William Street, Five Dock (Canada Bay Club)	Upgrade of existing façade, new Porte-Cochere with balcony above, outdoor dining area, children's play area and associated works	Approved 22.08.2018
DA2017/0520	13.12.2017	30 Park Avenue, Drummoyne	Proposed first floor addition to semi-	Approved 17.08.2018

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DECISION & DATE DETERMINED
			attached dwelling	
DA2018/0032	02.02.2018	10 The Parade, Drummoyne	Construction of a new two storey dwelling	Approved 09.08.2018
DA2018/0040	12.02.2018	26 Wareemba Street, Wareemba	Alterations and additions to the rear of existing dwelling	Approved 23.08.2018
DA2018/0045	15.02.2018	21 Merville Street, Concord West	Demolition of existing structures and construction of an attached dual occupancy and strata subdivision	Approved 08.08.2018
DA2018/0054	22.02.2018	22 Erina Avenue, Five Dock	Demolition of existing structures and construction of an attached dual occupancy with basement parking	Approved 21.08.2018
DA2018/0065	07.03.2018	8A Fortescue Street, Chiswick	Alterations to existing dwelling and a new turn table within the existing driveway	Approved 23.08.2018
DA2018/0086	23.03.2018	130 Lyons Road, Drummoyne	Construction of a two storey dwelling	Approved 13.08.2018
DA2018/0101	11.04.2018	32 Merville Street, Concord West	Proposed demolition of existing and construction of a dual occupancy with strata subdivision	Approved 22.08.2018
DA2018/0107	20.04.2018	145 Great North Road, Five Dock	Addition of third storey to previously approved two storey commercial/retail building and the fitout and use of the first and second storey as an office premises	Approved 23.08.2018
DA2018/0112	26.04.2018	2/289A Concord Road, Concord West	Installation of above ground spa in rear yard of dwelling	Approved 21.08.2018
DA2018/0113	26.04.2018	47 Wilga Street, Concord West	Alterations and additions to existing dwelling and construction of a new secondary dwelling and double carport in rear yard	Approved 23.08.2018
DA2018/0114	27.04.2018	5 Brisbane Avenue, Rodd Point	New garage attached to side of dwelling and new driveway	Approved 13.08.2018
DA2018/0137	18.05.2018	30 Minnesota Avenue, Five	External openings to the south west	Approved 14.08.2018

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DECISION & DATE DETERMINED
		Dock	elevation of a dwelling	
DA2018/0157	01.06.2018	68 St Albans Street, Abbotsford	Strata subdivision of existing (3) x (3) bedroom units.	Approved 09.08.2018
DA2018/0186	09.07.2018	2 Feilberg Place, Abbotsford	Strata subdivision of attached dual occupancy	Approved 07.08.2018
DA2018/0189	11.07.2018	62B Thompson Street, Drummoyne	Removal of a trees from within a heritage conservation area	Approved 14.08.2018
DA2018/0198	19.07.2018	122 First Avenue, Five Dock	Alterations and additions to rear of existing dwelling	Approved 21.08.2018
DA2018/0202	20/07/2018	117 Majors Bay Road, Concord	Change of use to convert first floor residential component to office space	Approved 28.8.2018

The following Development Applications have been determined by the Sydney Eastern City Planning Panel (assessment reports by staff) between 7 August 2018 and 28 August 2018:-

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DECISION & DATE DETERMINED
DA2018/076	16.03.2018	121 First Avenue, Five Dock (Dom Remy School)	Demolition of Two Existing Buildings and ancillary structures, removal of vegetation, relocation of existing carpark and construction of new 2 storey building and 3 temporary demountable buildings to be provided on site during construction	Approved 16.08.2018
DA2017/0466	10.11.2017	35 Tranmere Street, Drummoyne (St Mark's School)	Demolition of Demountable Buildings along South Eastern Side Boundary, Alterations and Substantial Two Storey Addition to Existing Education Facility	Approved 16.08.2018

TOTAL NUMBER OF DETERMINATIONS = 26

The following Development Applications were lodged with Council during the same period (7 August 2018 and 28 August 2018):

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2018/0227	07.08.2018	32 Henley Street, Drummoyne	Construction of a new garage and first floor workshop
DA2018/0228	07.08.2018	333 Victoria Place, Drummoyne	Alterations and additions to existing flat building to convert a three bedroom two level apartment, to one three bedroom apartment and a separate one bedroom apartment
DA2018/0229	07.08.2018	14 Consett Street, Concord West	Alterations and additions to existing dwelling
DA2018/0230	08.08.2018	31 Clements Street, Russell Lea	Demolition of existing decks and construction of new first and second storey decks at rear of dwelling & replacement of balustrade to carport
DA2018/0231	08.08.2018	2 The Drive, Concord West	Removal of a tree in a conservation area
DA2018/0232	09.08.2018	33 Tripod Street, Concord	Demolition of existing buildings and constructions of a new two storey dual occupancy with basement parking and swimming pool and strata subdivision
DA2018/0233	10.08.2018	1 Barnstaple Road, Five Dock	Alterations and additions to internal floor plan and external openings inclusive of first floor within roof form
DA2018/0234	10.08.2018	2 Jellicoe Street, Concord	Demolition of existing buildings and construction of a new two storey dual occupancy with basement car park and strata subdivision
DA2018/0235	13.08.2018	4 Walker Street, Canada Bay	Alterations and additions to rear of existing dwelling
DA2018/0236	13.08.2018	14 La Mascotte Avenue, Concord	Pruning of a tree associated with a heritage item
DA2018/0237	14.08.2018	8 Homedale Avenue, Concord	New pool and cabana with alterations to front fence
DA2018/0038	14.08.2018	2 Thompson Street, Drummoyne	Strata subdivision of existing dual occupancy
DA2018/0239	15.08.2018	42 Gale Street, Concord	Demolition of existing garage and construction of a new two storey structure comprising of a secondary dwelling and a garage
DA2018/0240	15.08.2018	12 Bowman Street, Drummoyne	Alterations and additions to first floor
DA2018/0241	20.08.2018	98 Correys Avenue, Concord	Demolition of existing buildings and construction of a new two storey attached dual occupancy with strata subdivision
DA2018/0242	22.08.2018	54 Brays Road, Concord	Removal of trees associated with a heritage item
DA2018/0243	22.08.2018	6 Jones Street, Concord	Subdivision
DA2018/0244	23.08.2018	4/41-43 Regatta Road, Canada Bay	Construction of a new pergola
DA2018/0245	24.08.2018	8 Evelyn Avenue, Concord	Alterations and additions to existing building and construction of a new

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
			carport
DA2018/0246	24.08.2018	19A Roseby Street, Drummoyne	Shop fitout
DA2018/0247	27.08.2018	11M Wrights Road, Drummoyne	Alterations and additions to existing dwelling
DA2018/0248	27.08.2018	2 Park Avenue, Drummoyne	Alterations and additions to existing dwelling
DA2018/0249	27.08.2018	19 Seabrook Avenue, Russell Lea	Construction of a new fence

TOTAL NUMBER OF DAs LODGED = 23

Items for Next CBLPP Meeting on 26 September 2018

As of the date of this report, the following applications are proposed to be referred to the next meeting of the CBLPP to be held on 26 September 2018. It should be noted that the assessment reports for these matters are yet to be finalised and that not all matters may be finalised in time for the agenda for the CBLPP meeting of 26 September 2018 to be published on Council's web page by close of business on Wednesday, 12 September 2018:

- REV2018/0001 on DA2016/0487 for 118-128 Tennyson Road, Mortlake – Review of refusal with amended proposal seeking approval for demolition of existing structures, consolidation of lots and construction of a six storey residential flat building comprising of 50 apartments, two levels of basement parking, associated landscaping and strata subdivision. The application includes an offer of a draft Voluntary Planning Agreement of 1 x 2 bedroom and 2 x 1 bedroom units to Council.
- DA2017/0535 for 16 – 18 Salt Street, Concord – Demolition of existing structures and the construction of a 60 place child care centre with basement carpark.

Panel member attendance fees, catering and staff time to attend the August 23, 2018 IHAP meeting is estimated at \$8500.00. This amount is itemised as follows:

- The Panel Chairperson is paid \$2,000 (ex GST) per meeting.
- The three Independent Experts and the Community Panel Members are each paid \$1,500 (ex GST) per meeting.
- The remaining \$2,000 per meeting is an estimate of the costs associated with an administration assistant and a senior planner attending the Panel for the entire day (7 hours) and catering for the Panel meetings. It also includes the costs of one to two planning staff attending the Panel meetings to answer questions relating to the individual items being considered by the Panel – these staff members may attend the meeting for approximately an hour per item.

RECOMMENDATION

THAT Council note the information contained in this report.

**ITEM-3 COMMUNITY REFERENCE GROUP - VICTORIA
ROAD URBAN DESIGN REVIEW**

Department Community and Environmental Planning

Author Initials: PLD

EXECUTIVE SUMMARY

Council has resolved to engage with the community on the desired future character of the Victoria Road, Drummoyne shopping precinct.

To ensure that a diverse range of community views are obtained, it is recommended that a Community Reference Group be established and for nominations to be sought from interested landowners, business owners and residents to participate on the CRG.

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

EFP 4.1.1. Community Engagement provides direction for planning and the two way flow of information contributes to decision making.

This report also relates to the Canada Bay Local Environmental Plan and the Canada Bay Development Control Plan.

REPORT

On 10 July 2018, Council resolved, in part:

3. *THAT the Council commence a process to engage with land owners, residents and business owners to identify the desired future character of the Victoria Road, Drummoyne shopping precinct.*
4. *THAT following consultation, a report be prepared in relation to opportunities to improve planning outcomes and place activation for Victoria Road.*
5. *THAT any recommendations resulting from the investigation be reported back to Council for consideration.*

A brief has been prepared and expressions of interest are currently being sought from consultants to undertake an urban design review for the Victoria Road shopping strip.

Given the interest of the community in this process and implications of future development on the amenity of established residents, it is recommended that a Community Reference Group be established for the project.

The purpose of the Community Reference Group would be to:

- Enhance information sharing between Council and the community;
- Provide an additional channel for Council to provide information to the community;
- Allow Council to seek feedback and provide proactive responses to matters of interest or concern.

It is anticipated that the Community Reference Group will comprise members representing residents, property owners and business owners within the immediate vicinity of the Victoria Road shopping precinct.

The Community Reference Group will not be a decision-making body and will perform an advisory role only.

A Charter has been prepared to inform the operation of the Community Reference Group. A copy of the Charter is provided as an attachment to this report.

It is important to note that the formulation of a Community Reference Group is one part of a wider community engagement strategy. Further engagement will occur as part of the Urban Design Review and any changes to local plans or controls would be subject to significant public consultation and engagement to ensure that the wider community will have an opportunity to consider the relevant matters and provide informed comment.

RECOMMENDATION

1. THAT Council establish a Community Reference Group to provide a forum for discussion and feedback on the Victoria Road Urban Design Review.
2. THAT Council endorse the Victoria Road Community Reference Group Charter.
3. THAT the Victoria Road Community Reference Group include the Mayor, two Councillors, a representative from the Drummoyne Chamber of Commerce, two resident representatives and one business owner on Victoria Road.
4. THAT nominations be sought from interested landowners, business owners and residents to participate on the Victoria Road Community Reference Group.

Attachments:

1. Brief – Victoria Road Urban Design Review
2. Charter - Victoria Road Urban Design Review Community Reference Group

BRIEF

VICTORIA ROAD – URBAN DESIGN REVIEW

Victoria Road – Urban Design Review

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Victoria Road – Urban Design Review

1. Purpose and Outline of Brief

1.1 Introduction

The City of Canada Bay is seeking the services of a suitably qualified consultant to undertake an urban design review of the planning controls that apply to Victoria Road in Drummoyne (refer to Map 1).

The suburb of Drummoyne predominantly comprises low to medium density housing intersected by two State Roads, Lyons Road and Victoria Road. Victoria Road provides retail offerings, commercial uses and medium-to-high density housing options.

A number of sites along the southern end of Victoria Road have been redeveloped over the past 5 years or are currently being redeveloped. A key task of the review is to determine whether the floor space ratio and building envelopes should change for sites that remain to be developed.

Constraints to the study area include heritage conservation areas and heritage items immediately east and west of the Victoria Road study area. Topographically, dips and troughs also affect Victoria Road, and for this reason this brief includes the entire length of the B4 Mixed Use zone fronting Victoria Road, so that the effects of the topography change and sites already redeveloped are considered against the remaining development capacity.

The various components of the study are to be prepared by either one consultancy capable of addressing the requirements of this brief, or separate consultancies working cooperatively. Where reports are prepared by separate consultancies, a lead consultant is to be identified to ensure continuity of service.



Map 1: Aerial photo showing study area outlined in red.

Victoria Road – Urban Design Review

1.2 Outline of Brief

Part 1 provides Background and Context

Part 2 contains Project Tasks and Program

Part 3 provides Administrative Information and Requirements

1.3 Project Objectives

The objectives of this project are to:

- Work with the community and relevant stakeholders to determine the desired future character of the Victoria Road commercial precinct.
- Ensure future development protects and enhances the existing character of surrounding low density residential heritage conservation areas.
- Improve public domain outcomes, including access and opportunities for landscaping and provision of canopy trees along Victoria Road, its cross streets and parallel streets within the immediate proximity.
- Revitalise and reinvigorate the retail functions along Victoria Road and to properties that benefit from a secondary street frontage, where appropriate.

In order to achieve the above, it is anticipated that the consultant would provide a number of recommendations, including but not limited to, the following:

- Investigate options for alternative building envelopes and development standards/controls for land within the study area;
- Provide recommendations on parking options and the availability of parking to customers of retail and commercial premises;
- Preparation of a Community Engagement Plan and consequent consultation with stakeholders;
- Provide recommendations on ways to improve the quality of retail/commercial frontages on Victoria Road, its cross streets and parallel streets within the immediate proximity (i.e. Formosa Street);
- Identify opportunities for Place Activation and improvements to the public domain, including ways to enhance the economic viability and vibrancy of Victoria Road;
- Identify improvements to the design quality of development, including sustainable building design; and
- Provide planning mechanisms to implement the recommendations.

1.4 Background

On 10 July 2018, Council resolved:

1. ***THAT the Mayor requests the repeal of the 24 hour clearway zones along Victoria Road to provide local parking to residents and customers using our shopping precinct.***
2. ***THAT the Mayor call on the Minister for Roads and the State Member to find smarter solutions for traffic issues along Victoria Road including a tunnel under the road for through traffic and a reclaiming of the road for pedestrians shoppers and users of smarter public transport.***
3. ***THAT the Council commence a process to engage with land owners, residents and business owners to identify the desired future character of the Victoria Road, Drummoyne shopping precinct.***

Victoria Road – Urban Design Review

4. **THAT following consultation, a report be prepared in relation to opportunities to improve planning outcomes and place activation for Victoria Road.**
5. **THAT any recommendations resulting from the investigation be reported back to Council for consideration.**

3. Project Tasks and Program

2.1 Stage One – Baseline Analysis

Literature Review

The following documents provide information, background and policy:

- Canada Bay Local Environmental Plan 2013
- Canada Bay Development Control Plan
- Drummoyne Village Development Control Plan
- Canada Bay Local Planning Strategy
- Eastern City District Plan
- Community Strategic Plan – Your Future 2030
- Drummoyne Village Public Realm Concept Master Plan, 2011
- Better Placed

Inception Meeting

Inception meeting with Council to discuss and confirm:

- Roles and responsibilities and discuss study objectives;
- Contracts and payment schedule;
- Key contacts and list of stakeholders;
- Project process, timing and milestones;
- Expectations for outputs (formats and templates);
- Exchange relevant data and background research;
- Preparation of Draft Community Engagement Plan.

Site Visit and Analysis

- Undertake a site visit to appreciate the local context and draw initial thoughts.
- Identify key components of the existing urban fabric including connectivity and movement, scale, sensitivities, enclosure, character and grain, activity, views and vistas, heritage, built form and quality.
- Identify the existing planning policy context and the areas where improvements need to be made.
- Undertake an opportunities and constraints analysis to distil the outcome of the above work into a series of diagrams and supporting summary points. The outcome is to provide a detailed inventory of considerations to be addressed through planning and design work.

Community Engagement Plan

Prepare and submit a draft Plan that outlines the program for stakeholder and community engagement, including timeframes, milestones and outputs.

Engagement with stakeholders should be informed by site constraints so as to ensure that the community is aware of the limitations to development in the area and outcomes of consultation are realistic and achievable.

Victoria Road – Urban Design Review

The Community Engagement Plan is to outline:

- Background and objectives of the project;
- Key messages to be communicated;
- Target audiences, including a schedule of proposed stakeholders to be engaged;
- Communication and engagement methods (identifying opportunities for innovative engagement approaches);
- Managing content for Media;
- Structure, content, participants, venues and techniques for each of the events;
- Outline the format and delivery of any additional consultation events;
- Method of reporting of research and findings.

Community Engagement

Upon finalisation and approval of the Community Engagement Plan, undertake consultation in accordance with the endorsed plan.

Urban Design Principles & Desired Future Character Statement

Prepare Urban Design Principles and a Desired Future Character Statement for the study area.

2.2 Stage Two – Review

Review of controls

Development of up to two scenarios are to be prepared to test FSR, setbacks and heights and outline the implications.

The development scenarios are to include:

- Electronic 3D massing model, set into an overall site context;
- Proposed building envelopes and setbacks shown in section and plan;
- Particular emphasis is to be placed on "opportunity sites" and "infill" opportunities;
- Site access;
- Development data, including FSR, open space (public and private), landscape space, building heights, commercial and residential opportunities, dwelling mix, dwelling yields, commercial, dwelling and building floor areas, setbacks and car parking;
- Prepare shadow diagrams for June 21 at hourly intervals to illustrate the overshadowing impacts of the development scenario;
- Test against the design principles and a list of pros and cons used to ensure that the scenario satisfies the project objectives and consistency with the Desired Future Character Statement.

Place Assessment

Undertake an assessment to determine opportunities to:

- Identify strategies to make the centre more attractive for visitors;
- Create improved economic development opportunities for local business and retail;
- Identify any night time economic opportunities to boost the local economy.

Feasibility Analysis

- Undertake a feasibility analysis of three (3) sites identified collaboratively with council staff, utilising key investment performance indicators, i.e. Residual Land Value, Profit Margin, NPV and IRR.

Stage 2 Report

- All outcomes to be collated in Stage 2 report.

2.3 Stage Three – Recommendations

Victoria Road – Urban Design Review

Place Activation

- Identify potential short term projects or strategies in relation to landscaping, public art and place activation.
- Preparation of a preliminary cost plan for identified works.

Planning framework

- The preparation of a planning framework that includes the translation of work undertaken into a format and structure able to be implemented via a future revision to council's LEP and DCP.

Stage 3 Report

- Recommendations to be collated in final report.

Councillor Workshop

- Presentation of recommendations to a Councillor Workshop.

2.4 Draft Program

The successful consultant is required to provide program dates against the following actions once engaged to undertake this project.

Dates	Actions
To be confirmed	Inception Meeting
To be confirmed	Stage 1 Baseline Analysis
To be confirmed	Draft Engagement Summary Report provided to Council staff for review/comment
To be confirmed	Stage 2 Master Planning
To be confirmed	First draft Stage 2 Report provided to Council staff for review. Council staff to provide feedback
To be confirmed	Second draft Stage 2 Report incorporating feedback to be provided to Council staff
To be confirmed	Consultant to workshop outcomes of Study with Councillors (Stage 3)
To be confirmed	Draft Stage 3 Report provided to Council staff for review. Council staff to provide feedback
To be confirmed	Final Stage 3 Report provided

3. Administrative Information and Requirements

3.1 Response to Brief

Expressions of interest to Council are required to include the following:

- A brief description of the consultant's understanding of the brief;
- A draft methodology that outlines tasks that will be used to satisfy the proposed outcomes of the project;
- A lump sum fee for the project, that should be broken down to include costs for each component of the project and hourly charge-out rates for each individual on the project team;
- Personnel to be involved in the completion of the project, including the supervisor and those undertaking the work;
- Experience and qualifications of all personnel involved;
- Details of relevant studies/projects previously undertaken, including dates of completion and contacts.

3.2 Reporting Requirements

Victoria Road – Urban Design Review

Mapping data and software

Council operates a MapInfo Geographic Information System. Mapping data must be capable of being imported or used in MapInfo.

A hardcopy of maps is also to be provided to Council. Hardcopies are to be in PDF format, with maps/diagrams up to a maximum size of A3. Maps and diagrams should be prepared in a manner that enables reproduction and photocopying in black and white, such that they do not lose clarity or meaning.

Documentation

- All written documents are to be provided in an electronic format using MS Office Word or similar compatible software.
- Proposed changes to the DCP are to be provided using InDesign or similar compatible software.
- A hard copy of all written documents must also be provided.
- Any 3D Models to be provided in CAD or sketchup.

3.3 Budget and Payment Schedule

Council's indicative budget for this project is \$100,000 (inclusive of GST). The total fee for the project detailed in the submission will allow for the total performance required by the brief, timetable and costs associated including:

- Project component costs;
- Sub-consultant fees;
- Component hours;
- Travelling;
- Reporting;
- Attendance at meetings/workshops/consultation;
- Office and administrative expenses;
- Printing and the like; and
- All other miscellaneous expenses.

No claims for additional fees will be recognised without prior authority from Council's Project Coordinator and any such authority will be issued in writing. The consultant will at all times be responsible for the completion of all tasks within the agreed budget.

A schedule of costs detailing hourly rates for relevant staff shall be supplied together with a costing for each Project Task (see section 2.0) as outlined in the brief. Such rates shall be applied for any variations and shall apply for the duration of the contract.

The submission is to detail when payments for the project are preferred. The Council prefers that payment be made as work is submitted and/or on completion of specific tasks which are agreed upon.

3.4 Responsibilities

The Council will:

Victoria Road – Urban Design Review

- Provide the consultant with information contained in reports, studies and Council files as relevant to the project;
- Provide base mapping and may agree to specialised mapping services provided from Council's in-house mapping resources;
- Make any necessary arrangements for mail-outs to the community;
- Review draft documents to be provided by the consultant;
- Provide venues for any progress meetings; and
- Provide venues for any public consultations.

The consultant shall:

- Commit to the timetable as submitted;
- Undertake or have undertaken by suitably qualified and experienced staff all tasks as specified in the submission to this brief to achieve the expected outcomes of the study;
- Present the draft document findings to a Councillor workshop; and
- Provide a detailed methodology listing all tasks and actions with specific costing provided against each element.

3.5 Terms of Engagement

The consultant will be engaged by the City of Canada Bay Council.

A lump sum contract will be entered into for the purposes of this review. Payment will be made on an incremental basis. Claims for payment from the consultant must be in a form acceptable to the Australian Taxation Office as a recognised Tax Invoice for the purposes of GST.

No claim for additional fees shall be recognised without the prior authority of Council, which shall be issued in writing.

The City of Canada Bay will not make any payments where it is considered that the consultant's performance is unsatisfactory in terms of the Brief described herein.

The consultancy may be terminated by the City of Canada Bay under the direction of the Manager, Strategic Planning if the Consultant:

- a. fails to complete the study tasks specified in this Brief within the agreed time schedule; or
- b. does not complete the project to an acceptable standard in the opinion of the Manager, Strategic Planning.

If the consultancy is terminated, payment of fees to the consultant will be made for work undertaken up to the date and time of notification of the termination.

3.6 Variations

Where the agreed scope of works is varied during the course of the consultancy, the consultants shall receive written instructions from Council's Project Coordinator prior to undertaking such variation.

3.7 Copyright

Victoria Road – Urban Design Review

Copyright ownership of all work arising out of or in respect to the project shall be vested in the City of Canada Bay from the date of engagement.

3.8 Confidentiality

All work carried out in respect of this study will remain confidential unless or until released for public exhibition by the City of Canada Bay.

3.9 Conflict of Interest

The consultancy agreement will specify an undertaking that no actual or potential conflict of interest for the consultant exists or is likely to arise from the preparation of this study. Confirmation of this aspect should be stated in the consultant's submission.

Should an event or occurrence happen which raised conflict of interest; the consultant is required to advise the Project Coordinator as soon as practicable.

Code of Conduct

The City of Canada Bay has adopted a "Code of Conduct" policy with the aim of ensuring that its functions are undertaken efficiently, impartially and with integrity.

Breaches of the policy may constitute grounds for termination of any subsequent contracts entered into with the respondents. All employees and/or contractors associated with the respondents shall apply the "Code of Conduct" policy in all business practices and dealings with Council and its employees.

Statement of Business Ethics

The City of Canada Bay is committed to conducting business professionally at all times and to the highest ethical standards so that the community has confidence and trust in Council's business dealings, services provided and action. In this regard, Council's business partners are required to comply with Council's Statement of Business Ethics.

3.10 Insurances

The consultant will be required to provide documented evidence to the City of Canada Bay of adequate professional indemnity insurance of \$5 million and public liability cover of \$20 million.

The consultant's employees shall be covered by Workers' Compensation as required by the relevant Statute.

3.11 Submission Deadline

Proposals must be received by Council by close of business on.

To be completed.

Submissions will be received either by mail or email at the following locations:

Victoria Road – Urban Design Review

Manager, Strategic Planning
City of Canada Bay Council
Locked Bag 1470
DRUMMOYNE NSW 1470

Or council@canadabay.nsw.gov.au

3.12 Project Coordinator

Anthony Wynen
Phone: 02 9911 6453
Email: anthony.wynen@canadabay.nsw.gov.au
Postal: Locked Bag 1470, Drummoyne NSW 1470

Victoria Road – Urban Design Review

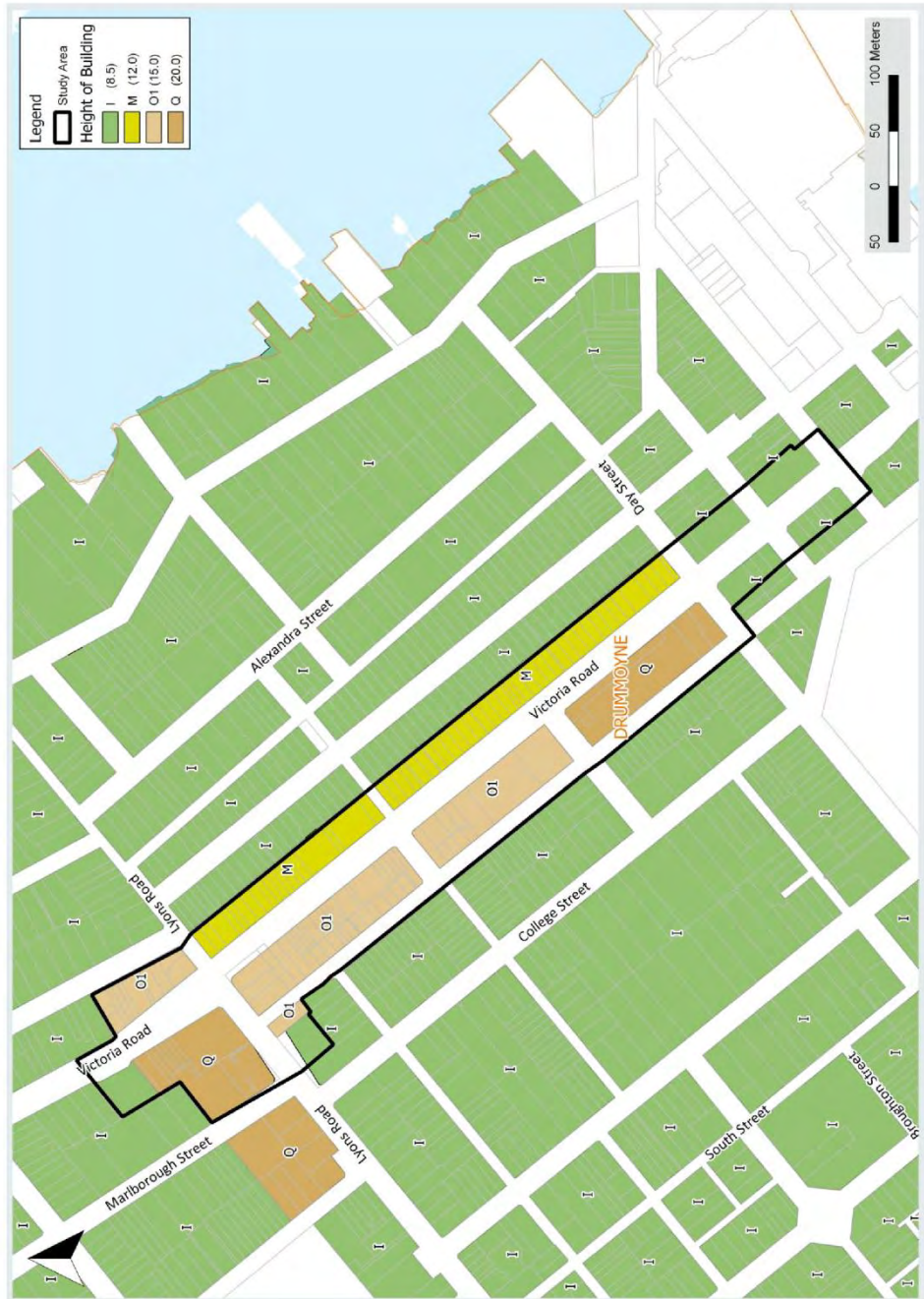
4. Appendix

4.1 LEP Zoning Map



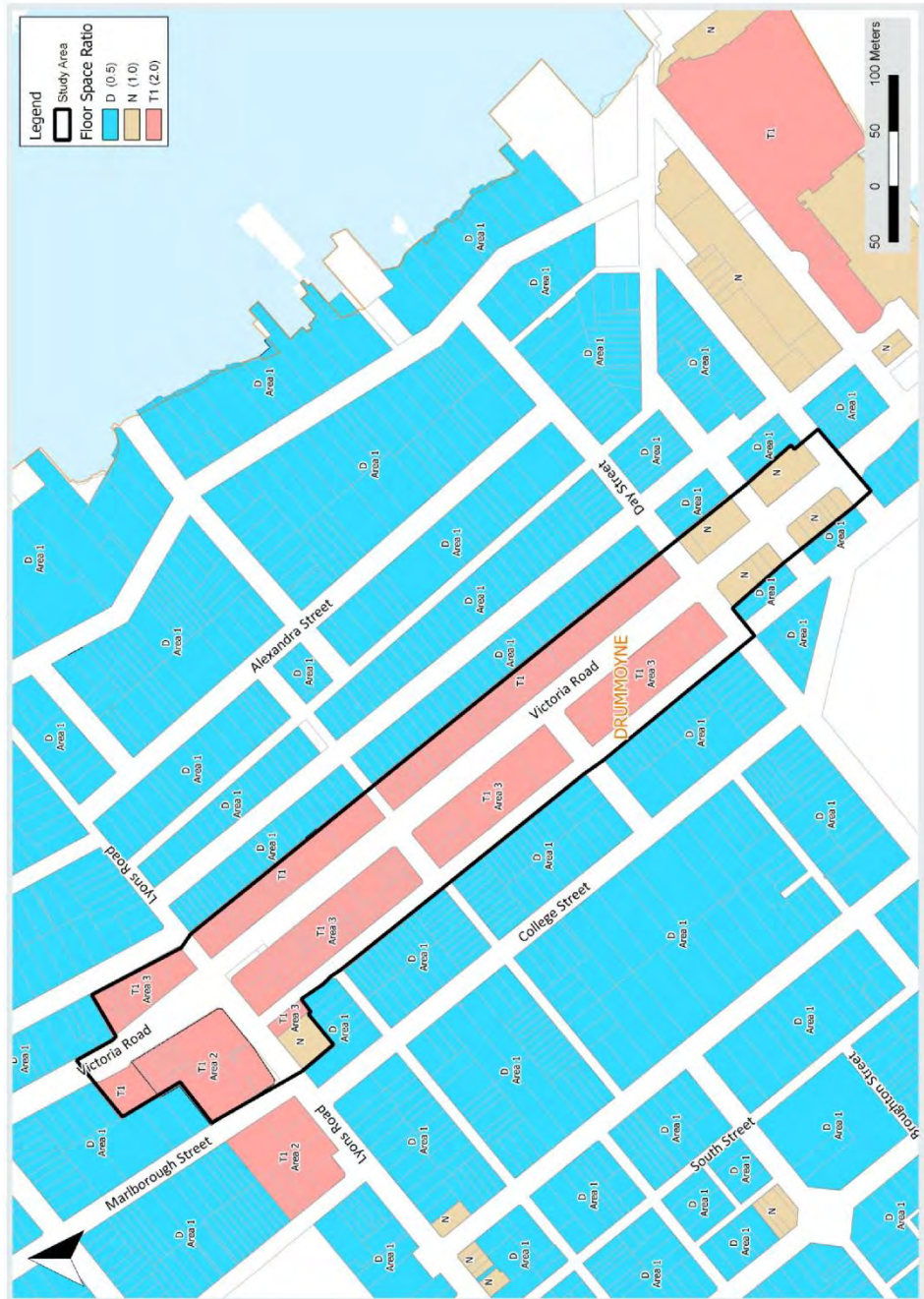
Victoria Road – Urban Design Review

4.2 LEP Height Map



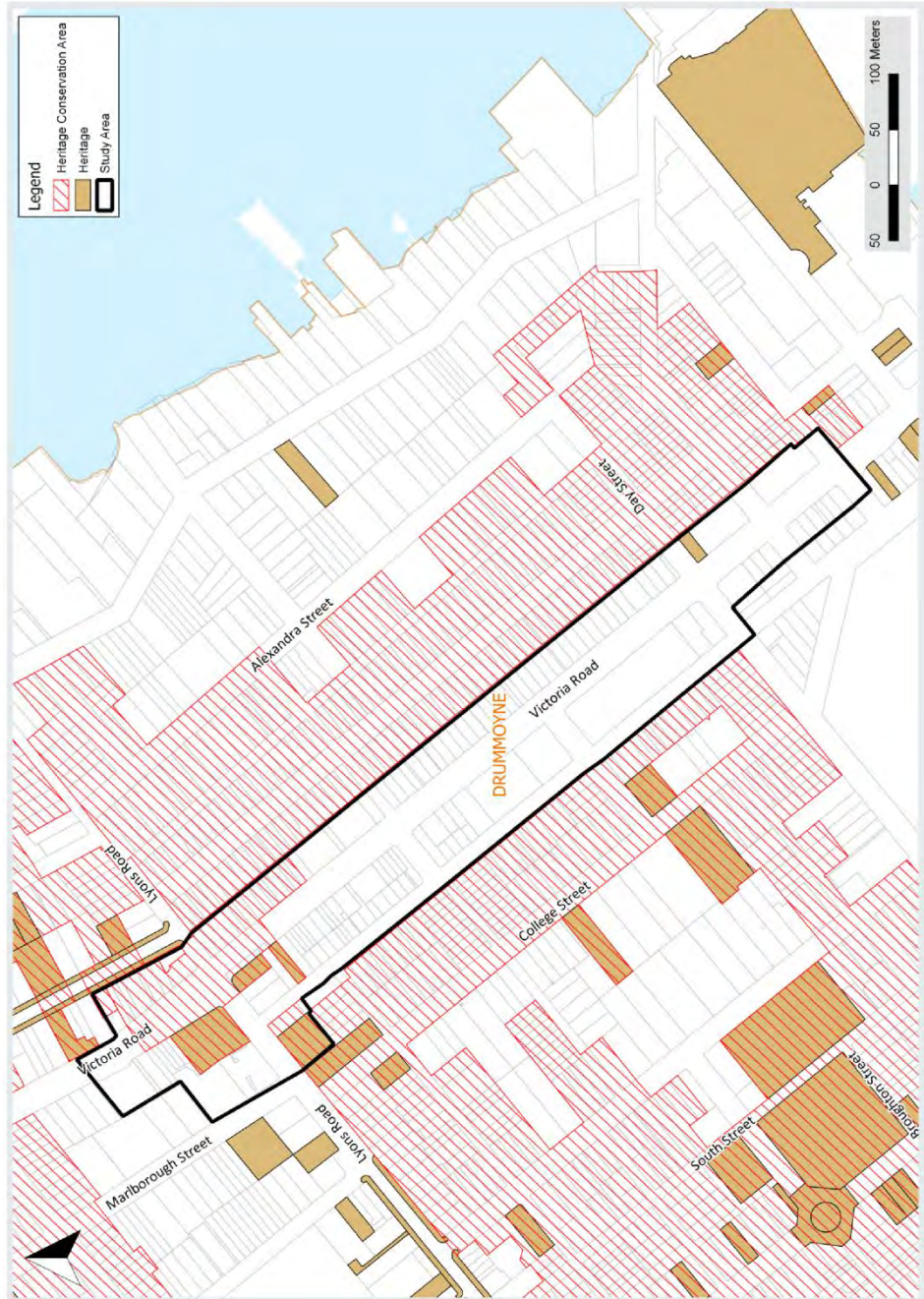
Victoria Road – Urban Design Review

4.3 LEP FSR Map



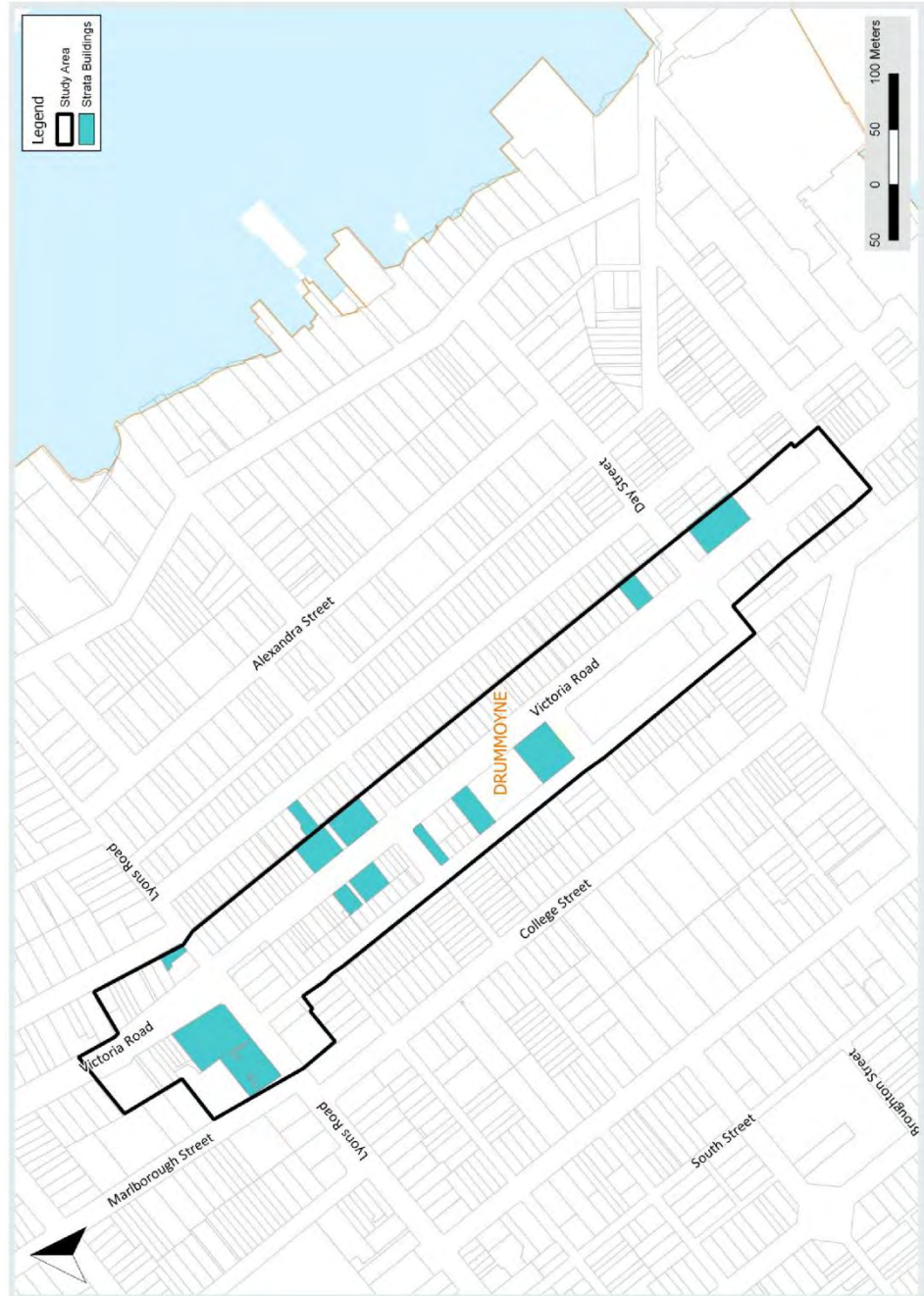
Victoria Road – Urban Design Review

4.4 LEP Heritage Map



Victoria Road – Urban Design Review

4.5 Strata Buildings Map



CHARTER

VICTORIA ROAD URBAN DESIGN REVIEW
COMMUNITY REFERENCE GROUP

Victoria Road Community Reference Group Charter

Introduction

This charter has been prepared for adoption by Council.

The Victoria Road Urban Design Review Community Reference Group provides an opportunity for issues that are important to the Drummoyne resident and business community to be raised and discussed with Council throughout the Victoria Road Urban Design Review project.

Background

On 10 July 2018, Council resolved, *inter alia*:

3. *THAT the Council commence a process to engage with landowners, residents and business owners to identify the desired future character of the Victoria Road, Drummoyne shopping precinct.*
4. *THAT following consultation, a report be prepared in relation to opportunities to improve planning outcomes and place activation for Victoria Road.*
5. *THAT any recommendations resulting from the investigation be reported back to Council for consideration.*

Given the interest of the community in this process and implications that future development may have on the amenity of established residents, it was recommended that a Community Reference Group be established for the project.

Objectives

The Victoria Road Community Reference Group has been established to:

- Enhance information sharing between Council and the community;
- Provide an additional channel for Council to provide information to the community;
- Allow Council to seek feedback and provide proactive responses to matter of interest or concern.

Membership

The Community Reference Group is to comprise:

- the mayor and two Councillors
- a representative from the Drummoyne Chamber of Commerce
- two residents; and
- one business owner on Victoria Road

Participation of Council staff

Council is responsible for providing administrative support for the meetings. This includes preparation and distribution of agendas, minutes, and other relevant information.

Council's main contact for the Community Reference Group will be Anthony Wynen, Strategic Planner. The Strategic Planner will initiate communication on behalf of Council, maintain a record of matters requiring documentation, prepare an update for each meeting and be responsible for the minutes of the meeting.

Media Protocol

Last Revised: 28/08/2018

Page 2 of 3

Victoria Road Community Reference Group Charter

Members of the Community Reference Group are not to speak to the media in their capacity as Community Reference Group members.

Declarations of Pecuniary Interest

A Community Reference Group member who has a pecuniary or significant non-pecuniary interest in any matter with which the Community Reference Group is concerned and who is present at a meeting of the Community Reference Group at which the matter is being considered must disclose the interest to the meeting as soon as practicable.

Declarations of less than significant non-pecuniary conflict of interests and participation in meetings.

A member of the Community Reference Group who has a less than significant non-pecuniary conflict of interest in any matter with which the Community Reference Group is concerned and who is present at a meeting of the Community Reference Group at which the matter is being considered will disclose the interest to the meeting as soon as practicable.

Code of Conduct

All Community Reference Group members shall be required to act in accordance with the requirements of Council's Code of Conduct.

A member of the Community Reference Group may, as provided by Council's Code of Conduct and this Charter, be expelled from a meeting of the Community Reference Group for engaging in or having engaged in disorderly conduct at the meeting.

Members must read and abide by Council's Code of Conduct, and this Charter. A copy can be found at <http://www.canadabay.nsw.gov.au/dwroot/datawrks/views/publish/10/7/1/13/docs/sort-by/asc/precis/links?applyfilter=1>

Meeting Timelines

- The Community Reference Group will meet approximately once per month throughout the preparation of the Urban Design Review for Victoria Road.

Decision Making

- The Community Reference Group is not a decision making body of Council, the main purpose is to provide advice and represent community matters to Council.
- Council will consider the advice from the Community Reference Group when the minutes are reported to a council meeting. This will occur when reports are prepared for Council's consideration on the Victoria Road Urban Design Review.

ITEM-4 ENVIRONMENTAL ADVISORY COMMITTEE REPORT

Department Community and Environmental Planning

Author Initials: BK

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

ER 2.1.2. Engage with the community through innovative Community Environment Programs to provide long term sustainable solutions.

REPORT

This report provides Council with the Environmental Advisory Committee Minutes from the meeting held on 28 August 2018.

The Committee's role is to advise and make recommendations on sustainability issues as they relate to Council's operations with a focus on the implementation of and achievement of targets in Council's strategic framework - Futures Plan 20.

The Sustainable City Committee seeks Council's endorsement of the attached minutes and the recommendations/actions contained therein.

RECOMMENDATION

THAT the minutes of the meeting of the City of Canada Bay Environmental Advisory Committee for 28 August 2018 be received and noted.

Attachments:

1. Environmental Advisory Committee Minutes – 28 August 2018

Environmental Advisory Committee Minutes

Thursday 23 August 2018 6.30pm – 8.30pm

Halliday Room, Drummoyne Civic Centre

Dinner Provided at (from 6.30pm)

Apologies: Belinda Wilson-Chartres, Amira Hashemi and Antonina Fieni

Committee attendances: Ellen Luo, Grace Kiefer, Jessi Towns, Toni Beauchamp, Alexander Mitchel, Talloi Ling, Roslyn Bean, Zoe Kapetangiannis, Stephanie McCann

Council attendance: Tony Pavlovic, Belinda Koytz, Petrina Nelson and Janet Kruse

Chair: Charles Jago

MINUTES:

Announcements

Called to order at 7pm. Councillor Jago welcomed and thanked the committee members who volunteered at Ferragosto Festival.

Business arising from previous minutes

DISCUSSION:

- It was confirmed all previous minute actions were actioned/addressed

Council Update

DISCUSSION:

- Petrina provided an update on water-related matters:
 - Parramatta River Catchment Group – Council resolved to name two sites (Brays Bay, Concord West and Bayview Park, Concord) to make swimmable by 2021 as part of the Parramatta River Masterplan, to be launched on 18 October as part of the International River symposium.
 - Street tree planting strategy which will feed into the Urban Trees Strategy
- Belinda provided an update on Council projects and programs:
 - Bag It, Bin It Campaign- Towards Zero, tackling dog poo litter
 - As part of Council's Litter Strategy, Council has developed the Bag It, Bin It campaign across Rhodes, targeting dog poo litter. The campaign is currently in its fourth month
 - We currently have 1,500 dogs registered in Rhodes



Environmental Advisory Committee Minutes

Thursday 23 August 2018 6.30pm – 8.30pm

Halliday Room, Drummoyne Civic Centre

Dinner Provided at (from 6.30pm)

- As part of the campaign Sustainability Officers have been conducting weekly dog poo audits in parks and open spaces across Rhodes to gauge problem areas. New infrastructure has been installed, including 24 new doggy bins installed across the City and artwork installed in Lower Phoenix Park
- Enforcement was rolled out in Rhodes targeting irresponsible pet owners. Since we have stopped doing enforcement the results have peaked
- Council is investigating the possibility of installing cameras at hot spot parks
- Council has purchased 4 microchip scanner tools for enforcement
- The campaign will be rolled out across the City
- We will be hosting a Doggy Day Out in November at Five Dock
- Council is happy for the Committee to share their ideas

Urban Canopy Strategy

- Council is currently in the process of developing an Urban Canopy Strategy. A working group has been developed
 - Westconnex Tree Planting Strategy will feed into the Urban Canopy Strategy
 - The draft strategy will be presented to the Committee for their review and input
 - The draft strategy will go on public exhibition
 - The Urban Canopy Strategy will feed into the Local Environment Plans (LEP) draft
 - **ACTION:** Tailoi asked about street trees in nature strip. Petrina mentioned she will follow up with Tailoi and point her in the right direction
- Council submitted 7 applications for the Keep Australia Beautiful (KAB) Awards. As a finalist we will be presenting 4 of the 7 applications to KAB judge on Tuesday 28 August
 - The Solar Tender has now been awarded by Council
 - Council will track the solar data on existing buildings
 - Belinda thanked the committee members who volunteered at Ferragosto Festival
 - Janet gave a demo on Slack
 - <https://slack.com/signin>
 - 'What is a channel' – A channel in Slack is like a room for discussions, usually



Environmental Advisory Committee Minutes

Thursday 23 August 2018 6.30pm – 8.30pm

Halliday Room, Drummoyne Civic Centre

Dinner Provided at (from 6.30pm)

- arranged around a topic of discussion.
- The Committee agreed that all channels should be open
- **ACTION:** Janet to open all channels in Slack
- Yarralla Festival, Sunday 15 September. Council will be putting on an activity, not a stall this year

Sub-Committee Update

Education Sub-Committee

- Jessi provided an update on main discussion points:
 - The meeting was postponed
 - Jessie has requested everyone's network via Slack. The aim is that everyone can spread awareness via their personal networks and to reach groups/networks Council is unable to reach
 - Strata email addresses – was discussed as a possible avenue
 - Belinda mentioned that the Community Strategic Plan (CSP) showed that most residents do not know what Council does
 - **ACTION:** Jessie to email the Education Sub-Committee for their contacts
 - **ACTION:** The Education Committee will reschedule their meeting

Climate Change Sub-Committee

- Stephanie provided an update on main discussion points from the sub-committee's meeting:
 - Samantha Bones (Senior Sustainability Project Officer) presented on Council's current targets:
 - Reduce greenhouse gas emissions by 35%
 - Reduce energy consumption by 30%
 - Replace 30% of traditional energy supply with alternative renewable sources
 - Reduce fuel consumption by 10%
 - Reduce emissions from paper consumption by 10%
 - Reduce potable water consumption by 50%
 - The Sub-Committee had an open discussion on Climate Change and Council's targets
 - The Sub-Committee suggested an aspirational target of 'carbon neutral by 2030'



Environmental Advisory Committee Minutes

Thursday 23 August 2018 6.30pm – 8.30pm

Halliday Room, Drummoyne Civic Centre

Dinner Provided at (from 6.30pm)

- Feedback from the group was that fuel consumption target is not very ambitious and could be reviewed with a view for Council to replace its current fleet with electric vehicles
- Feedback from the group was that the paper consumption target has been reached and a new target aiming for a reduction in paper volume may be appropriate
- Belinda confirmed Council is currently getting street lights replaced and is part of the Ausgrid upgrade. **ACTION:** Belinda will provide the Climate Change Sub-Committee with the details of upgrades
- Council confirmed they have compiled a list of Sydney Council's emission targets. This data will be used to draft a well-informed paper regarding emission targets
- The next meeting will be used to see what projects/programs the Sub-Committee can support

Litter and Waste Sub-Committee

- Zoe provided an update on main discussion points:
 - The first meeting is schedule for 19th September with Belinda Koytz (Sustainability & Health Coordinator), Sharon Faulkner (Resource Recovery & Waste Management Coordinate) and Claire Collee (Senior Sustainability Project Officer)
 - **ACTION:** Belinda requested the Sub-Committee send their questions for Council a week prior to the meeting to Janet Kruse
 - **ACTION:** Janet to put the State of Environment document on Slack for the committee to review
 - **ACTION:** The Sub-Committee asked if Council can present on their waste contract KPI's. Belinda mentioned this may be confidential and will speak with the Waste Coordinator
 - **ACTION:** Toni would like to be added to the Litter and Waste Sub-Committee
 - Belinda mentioned the community litter pick up program (program name is not confirmed) will be launched in October at Riverfest
 - **ACTION:** Belinda to send program details to Charles



Environmental Advisory Committee Minutes

Thursday 23 August 2018 6.30pm – 8.30pm

Halliday Room, Drummoyne Civic Centre

Dinner Provided at (from 6.30pm)

General Business

DISCUSSION:

- Ros provided feedback on Ferragosto Festival :
 - The 'Reduce Plastic' displays were great and got the community talking
 - Belinda confirmed the 'Reduce Plastic' displays will be displayed in schools across the LGA
 - The committee noticed that cafes on the strip were only handing out disposable coffee-cups and did not offer the option to sit down and have a coffee. A suggestion was to use compostable coffee cups instead
 - The committee suggested banning all balloons from the festival
 - Belinda will be meeting with the Event Team to discuss how to improve the event for next year and will mention the coffee cups and cafes and balloons
 - **ACTION:** Council is currently reviewing the Event Strategy, if the committee have any ideas please send them to Janet Kruse
- **ACTION:** Zoe and Ros (members of the previous committee) to present a short presentation on lessons learned from previous projects from their time in the Sustainable City Committee

NEXT MEETING

Thursday, 25 October 2018

MEETING CLOSED AT 8.20PM



**ITEM-5 CANADA BAY LOCAL TRAFFIC COMMITTEE
MINUTES - 16 AUGUST 2018**

Department City Services and Assets

Author Initials: BM

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

EGA 3.3.1. Deliver Traffic and Parking infrastructure that supports the use of active and public transport and safe use of roads.

REPORT

This report contains the minutes for the Canada Bay Local Traffic Committee meeting held on 16 August 2018 for Council's resolution.

RECOMMENDATION

THAT the minutes and recommendations of the Canada Bay Local Traffic Committee meeting of 16 August 2018, as mentioned above, be adopted.

Attachments:

1. Minutes of the Canada Bay Local Traffic Committee Meeting – 16 August 2018



TRAFFIC COMMITTEE

Held in the Council Chambers
Canada Bay Civic Centre
1a Marlborough Street, Drummoyne
on Thursday, 16 August 2018, commencing at 9.15am

MINUTES

Committee Members:

Cr M Megna	Chair
Sergeant T Crowther	NSW Police
Kathryn Hawkins	Roads & Maritime Services
Mr J Biniaries	Representing Local Member of Parliament

Advisory Members:

Mrs K Loveridge	CCB Council
Mr B MacGillicuddy	CCB Council (Acting Chair)
Ms M Carpenter	CCB Council
Mr L Huang	CCB Council
Ms L Stathakis	CCB Council
Mr P Whitney	State Transit Authority, Sydney Buses
Mrs V Raj	Access Committee
Mr G Purves	Bay Bug – Canada Bay Bicycle Users Group
Mrs D Ramondino	Deputy Chair

Minute Taker:	Ms S Maharaj	CCB Council
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Traffic Committee Meeting 16 August 2018

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APOLOGIES

Cr M Megna	Chair
Sergeant T Crowther	NSW Police
Mr J Biniaras	Representing Local Member of Parliament
Mrs V Raj	Access Committee

DECLARATIONS OF PECUNIARY INTEREST

Nil

CONFIRMATION OF MINUTES

Traffic Committee Meeting – 19 July 2018

COMMITTEE RECOMMENDATION

THAT the minutes of the Traffic Committee Meeting of 19 July 2018 be confirmed.

ITEM-1 BORONIA STREET, CONCORD WEST - PROPOSED PARKING CHANGES

REPORT

Boronia Street is part of the existing Area 4 Permit Parking Scheme (PPS), however 'No parking 9:30am-3:30pm Mon-Fri' restrictions apply in the eastern half of the Street with no exemptions for permit holders. As a result, no vehicles can utilise this parking during those times which is disadvantageous to the surrounding community.

There are varying opinions from the community regarding the reasons behind this parking restriction being implemented some decades ago such as ambulance access and these have been investigated. Following consultation with stakeholders such as Concord Hospital and a review of road conditions and historical information, it is apparent that the prohibition of parking is not required.

Following requests from the community for it to be investigated, earlier this year Council wrote to residents seeking feedback and additional information with respect to the potential removal of the 'No Parking' restrictions and to instead provide a mix of '2P permit parking' and unrestricted parking in Boronia Street. The responses received were analysed along with parking demand data and past demand for parking permits to identify the exact details of a parking restriction configuration that is likely to best meet the needs of the community.

Further consultation was carried out with the residents of Boronia Street in July 2018 seeking their feedback on the proposed parking restrictions changes detailed in the attached plan. This configuration of parking restrictions has been successfully implemented in a number of other locations within the Council area and should provide sufficient opportunity for permit holders to find parking whilst also still providing opportunity for visitors, tradesmen, etc., and residents who do not choose to obtain permits or who are ineligible for permits.

During the consultation period Council received a total of five responses to the proposed changes. Three of the respondents were opposed of the removal of the current 'No Parking' restriction on the basis that it would cause congestion in the street, obstruction for ambulances and trucks, and that the provision of parking may lead to driveway obstruction. In that regard it is noted that parking is already available on both sides on the western half of Boronia Street and this configuration is similar to other streets within the Council area and operates satisfactorily. Perpendicular driveway lines are also already in place at all the driveways on Boronia Street to act as a guide to motorist in parking legally.

One resident requested information about how it was determined which properties had '2P permit parking' along their frontages and which had unrestricted parking. Whilst it is endeavoured to tailor the restrictions around the needs of individual properties where possible, the configuration of the restrictions are also intended to ensure there is both forms of parking within a short distance of every property to maximise its flexibility in meeting parking demands in the area.

The final respondent preferred to maintain unrestricted parking adjacent to their residence as it was thought to be of benefit to the neighbour who is mobility impaired. In that regard it is noted that any vehicle displaying a mobility permit is exempt from the time restriction.

STAFF RECOMMENDATION

THAT the existing 'No Parking 9:30am-3:30pm Mon-Fri' restrictions in Boronia Street be removed and a mixture of '2P 8am-6pm Mon-Fri Permit Holders Excepted' and unrestricted parking be implemented as detailed in the attached plans.

DISCUSSION

Item is in order.

COMMITTEE RECOMMENDATION

THAT the existing 'No Parking 9:30am-3:30pm Mon-Fri' restrictions in Boronia Street be removed and a mixture of '2P 8am-6pm Mon-Fri Permit Holders Excepted' and unrestricted parking be implemented as detailed in the attached plans.

**ITEM-2 IANDRA STREET, CONCORD WEST - PROPOSED
PARKING CHANGES**

REPORT

Iandra Street adjoins but is not currently included in the existing Area 4 Permit Parking Scheme (PPS) which currently only extends as far south as Colane Street. Parking in Iandra Street is unrestricted and due to it having the closest large number of unrestricted parking spaces to Concord Hospital, it currently experiences high parking demand particularly in its eastern half.

Following requests from the community for it to be investigated, earlier this year Council wrote to residents seeking feedback and additional information with respect to a proposal to implement sections of '3P permit parking' in Iandra Street whilst still retaining some unrestricted parking. The responses received were analysed along with parking demand data to identify the exact details of a parking restriction configuration that is likely to best meet the needs of the community.

The proposed mixture of 'Permit Parking' and unrestricted parking has been successfully implemented in a number of other locations within the Council area and should provide sufficient opportunity for permit holders to find parking whilst also still providing opportunity for visitors, tradesmen, etc., and residents who do not choose to obtain permits or who are ineligible for permits.

Further consultation was carried out with the residents of Iandra Street in July 2018 seeking their feedback on the exact details of the proposed parking restrictions changes. During the consultation period Council received a total of two responses. The respondents were not opposed to the overall proposal but requested the restriction on the frontage of their property be changed.

One respondent preferred to have the '3P permit parking' restriction outside their property and the other respondent preferred to have unrestricted parking. As the requests were within close proximity of each other and provide the same mix of parking restrictions, these changes have been incorporated in the attached plans.

STAFF RECOMMENDATION

THAT a mixture of '3P 6am-6pm Mon-Fri Permit Holders Excepted' and unrestricted parking be implemented in Iandra Street as detailed in the attached plans.

DISCUSSION

Item is in order.

COMMITTEE RECOMMENDATION

THAT a mixture of '3P 6am-6pm Mon-Fri Permit Holders Excepted' and unrestricted parking be implemented in Iandra Street as detailed in the attached plans.

ITEM-3 BAYVIEW ROAD, CANADA BAY - DOUBLE CENTRELINE MARKING

REPORT

Council has been requested to consider potential traffic management measures in Bayview Road to enhance safety, particularly at the northern end of the street where the roadway bends.

During investigations by Council staff, it was noted that much of the linemarking within Bayview Road is faded and due for renewal. As part of re-linemarking works, it is proposed to install additional double centre linemarking in the locations marked on the attached locality plan. This should highlight the presence of intersections and where it is not necessarily appropriate to be undertaking passing and U-turn manoeuvres.

Consultation has been undertaken with the residents of Bayview Road around the subject locations and no objections to the proposed works were received. Whilst some residents requested the installation of traffic calming devices such as speed humps, conversely a number of residents specifically requested that such devices not be installed. Following the completion of the proposed works, the street would be monitored to determine if any further works may be required.

Residents also requested that additional Police enforcement be undertaken in the street.

STAFF RECOMMENDATION

THAT double centreline marking be installed as per the attached locality plan in conjunction with remarking of other linemarking in Bayview Road.

DISCUSSION

Item is in order.

COMMITTEE RECOMMENDATION

THAT double centreline marking be installed as per the attached locality plan in conjunction with remarking of other linemarking in Bayview Road.

ITEM-4 BERONGA STREET, NORTH STRATHFIELD - WORKS ZONE

REPORT

Council has received an application for a 'Works Zone' in Beronga Street, North Strathfield, outside number 7 to facilitate the construction of a two storey dual occupancy dwelling.

Due to the timing of the application, the 'Works Zone' has been installed following consultation with the Police and the Roads and Maritime Services.

The 'Works Zone' is 5m long, operating '7am-5pm Mon-Sat' with an initial operational period from the 19 July 2018 to 19 September 2018.

STAFF RECOMMENDATION

THAT the installation of the 'Works Zone 7am-5pm Mon-Sat' in Beronga Street, North Strathfield outside number 7 be approved.

DISCUSSION

Item is in order.

COMMITTEE RECOMMENDATION

THAT the installation of the 'Works Zone 7am-5pm Mon-Sat' in Beronga Street, North Strathfield outside number 7 be approved.

ITEM-5 RODD PARK CARPARK, RODD POINT - CHANGES TO PRIORITY

REPORT

This matter was considered at the Traffic Committee meeting on the 19 July 2018 and following discussions was deferred for further investigation.

At present, 'Stop' linemarking is installed on the cyclist portion of the Bay Run where it meets the carpark entry/exit but this does not extend across the pedestrian portion. As a result, this gives priority to motor vehicles over cyclists (but not pedestrians) which is not consistent with arrangements at the Drummoyne Pool Carpark entrance and other identified potential conflict points along the Bay Run.

Notwithstanding the existing 'Stop' linemarking, cyclists on the Bay Run are observed to not adhere to the restriction, either inadvertently or deliberately so given its impracticality.

To provide a more typical and consistent arrangement, a proposal to install cross hatch linemarking around the entry/exit of Rodd Park Carpark as is installed at other locations was previously considered by the Traffic Committee. This proposal included the installation of a 'Stop' sign and line at the carpark exit along with an advisory warning sign on the approach to the entrance of the carpark.

Concerns were raised at the Traffic Committee meeting regarding the legal interpretation of this configuration under the Road Rules and if it would be clear as to who had priority.

At the subject location both the road and the separated bicycle/pedestrian path are constructed from black asphalt which adds to the difficulty of differentiating the areas. By way of comparison, the entry to the Drummoyne Pool carpark more clearly gives priority to pedestrians and cyclists under the Road Rules due to the visual differentiation of the concrete separated path and typical driveway construction.

In consideration of this, as per the attached plan, in addition to the works previously identified it is proposed that the separated path be painted in a terracotta colour. This visual differentiation should assist in making it clear to drivers that they are crossing a different environment and whilst cyclists and pedestrians have right of way, still prompt them to also exercise caution.

The terracotta colour is consistent with colouring used just further north along the Bay Run. Painting the path green was also investigated however it is noted that this is not consistent with any other location on the Bay Run and that the green could only be applied to the cycle portion of the separated path potentially leading to confusion on the pedestrian portion.

STAFF RECOMMENDATION

THAT the linemarking and signage on the Bay Run around the Rodd Point Carpark entry/exit be modified as per the locality plan.

DISCUSSION

The Bay Bug Representative suggested that additional pedestrian and bicycle logos be installed in and around the proposed treatment.

Council staff agreed to install additional pedestrian and bicycle logos near either end of the treatment.

COMMITTEE RECOMMENDATION

1. THAT the linemarking and signage on the Bay Run around the Rodd Point Carpark entry/exit be modified as per the locality plan.
2. THAT pedestrian and bicycle logos be installed near either end of the treatment.

ITEM-6 LEARN TO SWIM SUBSIDY - TARGET AGE GROUPS

Department City Services and Assets

Author Initials: RW

EXECUTIVE SUMMARY

Council has committed \$10,000 to support the 2018/19 learn to swim program. The funding is currently targeted towards pre-school aged children (aged 0-5 years old). This report presents some new data which suggests that improved outcomes may be achieved by targeting an older age group from 4-6 years old.

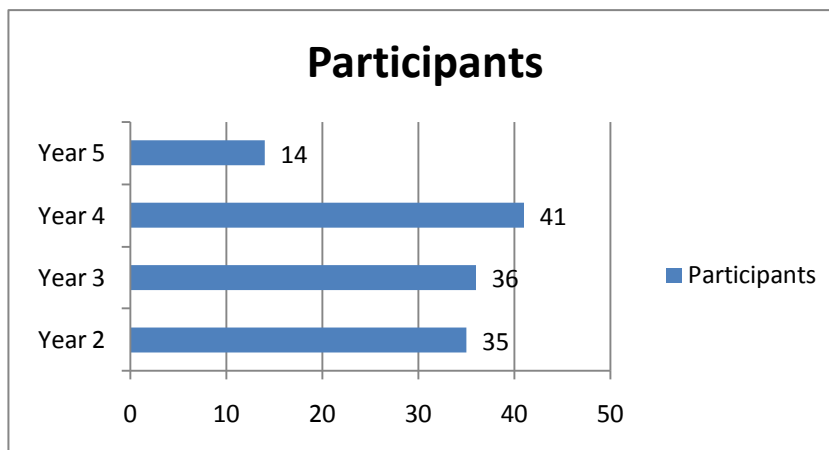
STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

HP 1.2.2 Provide quality active and passive Recreation Services and Facilities that contribute to health and wellbeing.

REPORT

During the 2017/18 swimming season, Council allocated \$10,000 to support local pre-school children to learn to swim with a 50% subsidy off the cost of swimming lessons. In total, 126 children benefitted from the program across the following age groups:



Importantly, participation numbers from the learn to swim program appears to show that the introduction of the subsidy did not simply fund families who would have participated anyway, rather the participation numbers grew by the level of the subsidy, as shown in the table below:

LTS Participants	2016/17	2017/18	
Cabarita	171	248	+77
Drummoyne	94	156	+62
	265	404	+139

Subsequently, on 12 June 2018, Council committed to continue funding subsidised swimming lessons for local children by resolving:

*“THAT Council approve the \$10,000 subsidy for **pre-school aged children** for the 2018/19 swim season.”*

Following this resolution, Council officers have received advice suggesting that the funding would be better targeted at slightly older children. The advice has come from Royal Life Saving Society (NSW) and the operator of Council’s two swimming centres (Belgravia Leisure) who recommend the target age groups be moved to 5-7 year olds and 6-7 year olds respectively. The advice was solicited after the release of a Royal Life Saving Australia report (*“Benchmarking Australian Children’s Swimming And Water Safety Skills: Swim School Data (2018)”*) which found that children were commencing swimming lessons at an earlier age and were exiting lessons prior to achieving key swimming and water safety skills.

This advice received for targeting older children is broadly supported by the findings of the 2017 National Swimming and Water Safety Symposium which reported that 4-5 years of age is the best time to commence lessons due to the motor and cognitive development of children at this age.

Should Council choose to raise the enrolment age to include children in primary school, it is important to understand the current programs available to primary school children within the City of Canada Bay, which are summarised below.

Current Primary School Programs

Public primary School	Years Targeted	Program
Abbotsford	Year 2 only (Ages 6-8)	Intensive 2 week
Concord	n/a	No current program
Concord West	Years K to 6 (4-12)	Intensive 2 week
Drummoyne	Year 2 only (6-8)	Intensive 2 week
Five Dock	Years K to 4 (4-10)	Intensive 2 week
Mortlake	Year 2 only (6-8)	Intensive 2 week
Russell Lea	Years 2 to 6 (6-12)	Intensive 2 week
Victoria Ave	Years 2 to 6 (6-12)	Intensive 2 week
Lucas Gardens	Years K-12 (4-19)	Hydro Program for students with a disability

The fees charged to participate in the learn to swim program vary from \$70 - \$200.

NSW Active Kids Voucher

In addition to the school run learn to swim programs, in January 2018, the Office of Sport (NSW) introduced the Active Kids Voucher scheme to encourage kids be more active. Under the scheme, every child enrolled in school is entitled to claim a \$100 voucher to use towards the cost of participating in a registered physical activity program.

For the first time this season, children wishing to use their voucher for learn to swim lessons are able to do so as Belgravia Leisure is a participant in the program as a registered provider.

DISCUSSION

There is little to no value in targeting children who are able to learn to swim through their school. As shown above, the majority of local primary schools commence their swimming lessons from Year 2 (ages 6-8) suggesting there is a gap at ages 4, 5 and 6 (noting only a minority of students start school at age 4 and that the majority of Year 2 students are aged 7 and older). Only three of the nine local primary schools provide swimming lessons for children in kindergarten and year one.

An unknown proportion of children aged 5 and 6 may choose to use their Active Kids Voucher for swimming lessons. However, it should be noted that there are a wide range of activities for children to choose from for their voucher, including the popular sports of soccer and netball.

Taking all these factors into account, it is reasonable to assume that there will be sufficient uptake of Council's learn to swim subsidy program if it were to raise the upper limit of eligible children into the program to 6 years old, which, according to the advice received, would deliver improved swim survival skills compared to a younger cohort, as a result of their advanced cognitive, physical, social and emotional development.

FINANCIAL IMPACT

\$10,000 has been allocated in the 2018-19 financial year for the learn to swim subsidy. The cost of learn to swim lessons is \$158.10 for Block 1 (10 weeks/lessons) and \$173.40 for Block 2 (11 weeks/lessons). The \$10,000 funding provides a 50% subsidy off the cost of lessons and is sufficient to support approximately 126 children.

No funding has been committed to continue the subsidy in future years.

RECOMMENDATION

1. THAT Council approve the \$10,000 learn to swim subsidy for the 2018/19 season for children who are either enrolled in a local primary school in Kindergarten or Year 1, or for children not in school who are aged 4 to 5 years old.
2. THAT any future funding be considered as part of the annual budget preparation process.

**ITEM-7 ACCESS AND INCLUSION COMMITTEE MEETING - 28
 AUGUST 2018**

Department Community and Environmental Planning

Author Initials: KR

EXECUTIVE SUMMARY

This report provides Council with the Access and Inclusion Committee minutes from the meeting held on 28 August 2018.

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

HP 1.1.1. Promote Disability Inclusion to enhance positive community attitudes and behaviours and improved access to create a more liveable community for people with disability.

REPORT

This report contains the minutes for the City of Canada Bay Access and Inclusion Committee meeting held on 28 August 2018.

FINANCIAL IMPACT

Administration of the Access and Inclusion Committee is provided for in the 2018-19 Operating Plan and Budget. There is no additional financial impact relating to this report.

RECOMMENDATION

THAT the minutes of the ordinary meeting of the City of Canada Bay Access and Inclusion Committee for 28 August 2018 be received and noted.

Attachments:

1. Access and Inclusion Committee meeting minutes 28 August 2018



**City of Canada Bay Access and Inclusion Committee
Meeting Minutes
Tuesday 28 August, 10am
Concord Library Function Room**

1. INTRODUCTIONS AND APOLOGIES

Present:

Councillor Andrew Ferguson (Chair)

Veronica Dharma

Jack Nolan

Bill Dawson

Jill Hodder

Jeanette O'Hara

Phillip McCarthy

Coral Arnold

George Bulcock

John Smith

Council Staff in Attendance:

Sally Anderson-Day (Manager, Community and Corporate Planning)

Karen Rae (Community Planner)

Natalie Talevski (Communications Coordinator)

Apologies:

Susan Robins

Roman Deguchi (Inner West Neighbourhood Aid)

Justine Perkins

Joy Kay

Alex Smith (Community and Corporate Planner)

- Sally Anderson-Day introduced Karen Rae, the newly appointed Community Planner and Natalie Talevski from Council's Communications Team who attended the meeting to observe and gain a better understanding of the committee for the purpose of supporting future media promotion.

2. CONFLICTS OF INTEREST

- Nil

3. PREVIOUS MINUTES

- Minutes from previous meeting held 26 June 2018 accepted.
- Committee contact details were circulated and minor amendments to contact details noted.

4. TRANSPORT ADVOCACY SUMMARY REPORT

- A draft summary report on the Committee's advocacy activities to date on public transport options from Drummoyne to Concord Hospital was circulated to the Committee.
- Committee members questioned if the new BRIDJ on demand bus services are accessible.
- Local Member of Parliament John Sidoti is due to attend a future Committee meeting to provide feedback on the issue.

Action

- Council staff to investigate if the new BRIDJ buses are accessible and report back to the Committee.
- Committee members to provide any feedback directly to Council staff on the Transport Advocacy Summary Report before the next meeting.
- It was resolved to finalise the Transport Advocacy Summary Report prior to the next meeting in order for this to be presented to MP John Sidoti.

5. DISABILITY INCLUSION ACTION PLAN (DIAP) UPDATE

- There are no specific updates since the last meeting with various DIAP items progressing.

6. PARKS PLANS OF MANAGEMENT

- Council staff advised that the Five Dock Park Plan of Management is currently on exhibition and that there is an opportunity for the Committee to provide their feedback on the accessibility of the park.
- Committee members raised three key issues with the accessibility of the park – that there is no accessible toilet, location of accessible parking and stairs within the park.

Action

- Available Committee members to meet Council staff on site on Thursday 30 August at 10am to undertake an access audit of the park.
- Council staff to collate feedback and provide a submission to Council on behalf of the Committee.

7. PEDESTRIAN CROSSINGS

- Councillor Ferguson had been contacted a number of months ago about degraded pedestrian crossings in Concord and Breakfast Point which have now been addressed.
- Councillor Ferguson indicated that an audit and update of all pedestrian crossings would be undertaken by Council as a priority.

Action

- Council officers to check on the progress of the audit and update of the pedestrian crossing and report back at the next meeting.

8. CORRESPONDENCE

Incoming

1. Letter from P.D.C.N. thanking the Committee for renewing their membership.
2. Accord-Spinal Cord Injuries Australia Winter Journal received.
3. Secretary account from 1/01/18 to 30/06/18 has been paid.

Outgoing

1. Phone call to Pauline Webb (Manager, Customer Services) regarding a pothole on new road, Innes Street.

9. GENERAL BUSINESS

- Committee members raised the issue of accessibility to the Concord Function Centre on Majors Bay Road including a hand rail that had been placed to the rear of the centre not the entrance and the lack of visibility of the black marble steps to the entrance.
- The Committee discussed how this can be raised with development assessment officers and the importance of continuing the work of the DA subcommittee.
- Committee members also raised issues with the footpath in front of 176 Concord Road Concord as a person had tripped and been injured.
- Committee members also raised the issue with the inaccessible lift at Concord Library due to the parking level entrance being in unsafe non-public area.
- Jack Nolan distributed certificates for the nomination of the Access and Inclusion Committee for the *NSW Volunteer of the Year Award (Group Category)*.
- Veronica Dharma advised that she is withdrawing from the DA subcommittee and Traffic committee due to work commitments but remains on the Access and Inclusion Committee. After an unsuccessful call for volunteers for the Traffic Committee, it was resolved that Access and Inclusion membership for the Traffic Committee be parked for now and that Traffic Committee meeting minutes are circulated at meetings.
- Councillor Ferguson thanked Council staff for their action on promptly addressing accessibility issues at Prince Edward Park and highlighted the *Inner West Courier* article on the issue featuring Jack Nolan.
- Councillor Ferguson inquired about the accessibility of all parks in Canada Bay. Council staff advised that a parks audit had been undertaken in 2014 with a number of park upgrades

undertaken following the audit. Remaining parks were catalogued and all outstanding upgrades will be undertaken as part of the Capital Works programs.

- Councillor Ferguson also highlighted that there is an opportunity to continue to raise the profile of the Committee.

Action

- Council staff to record the accessibility issues with the Concord Function Centre and Concord Road footpath in the Council system.
- A review of the Concord Library lift is to be tabled at a future committee meeting.
- Traffic Committee meeting minutes to be circulated at future Access and Inclusion Committee meetings.
- Council staff to distribute the *Inner West Courier* article featuring Jack Nolan.

NEXT MEETING

Tuesday 30 October 2018, 11am – 1pm

Sydney Rowing Club – 613 Great North Road, Abbotsford.

ITEM-8 PECUNIARY INTEREST RETURNS

Department Corporate Services

Author Initials: BP

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

VSA 5.1.1. The Council governs efficiently and effectively on behalf of the Community.

REPORT

Section 449 of the Local Government Act requires that Councillors and those staff members deemed to be „designated persons“, annually lodge with the General Manager, within 3 months after 30 June, a return disclosing interests, in the form prescribed by the Regulations.

Further, Section 450A provides that the General Manager keep a register of the returns received and that this be tabled at an appropriate meeting of Council.

In accordance with the Legislation, the Register is hereby tabled.

RECOMMENDATION

THAT the report be received and noted.

ITEM-9 CASH AND INVESTMENT REPORT FOR AUGUST 2018

Department Corporate Services

Author Initials: TM

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

VSA 5.2.3. Ensure Council's long-term financial sustainability by providing effective Financial Management.

REPORT

The Cash at Bank and Cash Investments are summarised below:

Month	Cash At Bank	Cash Investments	Total Cash
August 2018	\$5,006,474.60	\$108,545,325.22	\$113,551,799.82

The detailed Schedule of Investments held as at 31 August 2018 is also provided as follows:

Statement of Cash Investments 31 August 2018

STATEMENT OF CASH INVESTMENTS						
Maturity Date	Bank/Issuer	Fair Value	Term	Interest	Issue Date	Investment Type
01/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	01/09/17	Term Deposits
02/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	02/09/17	Term Deposits
03/09/18	MyState Ltd	\$2,000,000.00	185	2.60%	02/03/18	Term Deposits
05/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	05/09/17	Term Deposits
07/09/18	Bank Australia Ltd	\$2,000,000.00	364	2.80%	08/09/17	Term Deposits
09/09/18	Westpac Bank	\$2,000,000.00	365	2.65%	09/09/17	Term Deposits
14/09/18	Bananacoast Community Credit Union	\$2,000,000.00	371	2.60%	08/09/17	Term Deposits
16/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	16/09/17	Term Deposits
21/09/18	Westpac Bank	\$1,500,000.00	365	2.67%	21/09/17	Term Deposits
02/10/18	Bankwest	\$3,000,000.00	90	2.80%	04/07/18	Term Deposits
05/10/18	Auswide Bank Ltd	\$1,500,000.00	239	2.55%	08/02/18	Term Deposits
12/10/18	National Australia Bank	\$1,500,000.00	210	2.55%	16/03/18	Term Deposits
16/10/18	Police Credit Union SA	\$1,000,000.00	182	2.93%	17/04/18	Term Deposits
19/10/18	AMP Bank	\$1,000,000.00	273	2.65%	19/01/18	Term Deposits
26/10/18	National Australia Bank	\$1,500,000.00	217	2.58%	23/03/18	Term Deposits
26/10/18	AMP Bank	\$1,000,000.00	185	2.70%	24/04/18	Term Deposits
30/10/18	Bankwest	\$1,000,000.00	190	2.70%	23/04/18	Term Deposits
02/11/18	AMP Bank	\$1,000,000.00	184	2.70%	02/05/18	Term Deposits
16/11/18	AMP Bank	\$1,000,000.00	273	2.65%	16/02/18	Term Deposits
23/11/18	AMP Bank	\$1,000,000.00	183	2.75%	24/05/18	Term Deposits
29/11/18	Defence Bank	\$1,000,000.00	365	2.75%	29/11/17	Term Deposits
30/11/18	Australian Military Bank	\$1,000,000.00	366	2.65%	29/11/17	Term Deposits
07/12/18	MyState Ltd	\$2,000,000.00	364	2.70%	08/12/17	Term Deposits
14/12/18	Credit Union Australia	\$2,000,000.00	364	2.65%	15/12/17	Term Deposits
09/01/19	Commonwealth Bank of Australia	\$1,000,000.00	308	2.60%	07/03/18	Term Deposits
18/01/19	Police Credit Union SA	\$1,000,000.00	304	2.80%	20/03/18	Term Deposits
23/01/19	Members Equity Bank	\$2,000,000.00	182	2.85%	25/07/18	Term Deposits
25/01/19	Suncorp Metway	\$2,500,000.00	273	2.75%	27/04/18	Term Deposits
01/02/19	Bank of Queensland	\$2,000,000.00	224	2.80%	22/06/18	Term Deposits
05/02/19	AMP Bank	\$1,000,000.00	266	2.75%	15/05/18	Term Deposits
08/02/19	AMP Bank	\$1,000,000.00	266	2.75%	18/05/18	Term Deposits
15/02/19	Westpac Bank	\$3,545,308.22	364	2.65%	16/02/18	Term Deposits
22/02/19	ING Bank	\$2,000,000.00	364	2.64%	23/02/18	Term Deposits
01/03/19	Westpac Bank	\$2,000,000.00	366	2.64%	28/02/18	Term Deposits
08/03/19	AMP Bank	\$2,000,000.00	273	2.75%	08/06/18	Term Deposits
15/03/19	AMP Bank	\$1,000,000.00	275	2.80%	13/06/18	Term Deposits
20/03/19	Bankwest	\$1,000,000.00	239	2.80%	24/07/18	Term Deposits
22/03/19	Suncorp Metway	\$2,000,000.00	280	2.80%	15/06/18	Term Deposits
29/03/19	Commonwealth Bank of Australia	\$2,000,000.00	359	2.74%	04/04/18	Term Deposits
12/04/19	Westpac Bank	\$2,000,000.00	364	2.75%	13/04/18	Term Deposits
16/04/19	Commonwealth Bank of Australia	\$1,000,000.00	298	2.80%	22/06/18	Term Deposits
23/04/19	Bank of Queensland	\$2,000,000.00	273	2.75%	24/07/18	Term Deposits
03/05/19	Bankwest	\$1,000,000.00	266	2.80%	10/08/18	Term Deposits
10/05/19	Australian Military Bank	\$1,000,000.00	301	3.06%	13/07/18	Term Deposits
07/06/19	Bankwest	\$2,000,000.00	296	2.80%	15/08/18	Term Deposits
12/06/19	Bank of Queensland	\$1,000,000.00	306	2.75%	10/08/18	Term Deposits
14/06/19	Auswide Bank Ltd	\$1,000,000.00	364	2.90%	15/06/18	Term Deposits
21/06/19	Bankwest	\$1,500,000.00	298	2.75%	27/08/18	Term Deposits
11/10/19	ING Bank	\$2,000,000.00	696	2.90%	14/11/17	Term Deposits
31/01/20	Commonwealth Bank of Australia	\$1,500,000.00	728	2.83%	02/02/18	Term Deposits
29/04/19	Bank of Queensland	\$1,000,000.00	90 Days	3.11%	29/10/15	Floating Rate Notes
18/07/19	Members Equity Bank	\$2,000,000.00	90 Days	3.45%	17/07/17	Floating Rate Notes
02/08/19	QT Mutual Bank Ltd	\$2,000,000.00	90 Days	3.16%	02/08/17	Floating Rate Notes
13/07/20	Auswide Bank Ltd	\$1,000,000.00	90 Days	3.17%	13/07/18	Floating Rate Notes
18/08/20	Bendigo and Adelaide Bank	\$2,000,000.00	90 Days	3.04%	20/08/15	Floating Rate Notes
20/10/20	Suncorp Metway	\$1,000,000.00	90 Days	3.24%	20/10/15	Floating Rate Notes
09/11/20	Members Equity Bank	\$2,000,000.00	90 Days	3.21%	31/07/18	Floating Rate Notes
06/12/20	QBANK	\$1,000,000.00	90 Days	3.54%	06/12/17	Floating Rate Notes
03/06/21	Westpac Bank	\$500,000.00	180 Days	3.10%	27/06/18	Fixed Rate Notes
03/02/23	Bank of Queensland	\$2,000,000.00	90 Days	3.02%	13/08/18	Floating Rate Notes
06/02/23	Newcastle Permanent Building Society	\$2,000,000.00	90 Days	3.40%	05/06/18	Floating Rate Notes
16/08/23	Commonwealth Bank of Australia	\$1,500,000.00	90 Days	2.89%	16/08/18	Floating Rate Notes
	Commonwealth Bank of Australia	\$8,500,017.00		1.45%		At Call
	TOTAL INVESTMENTS at 31/08/18	\$108,545,325.22		2.75%		
	TOTAL INVESTMENTS at 31/07/18	\$100,241,214.64				
	Net Increase/(Decrease) in Investments	\$8,304,110.58				

RECOMMENDATION

THAT the Cash and Investment Report for August 2018 be received and noted.

Attachments:

1. Investment Report for August 2018.

INVESTMENT
REPORT
AUGUST 2018

INVESTMENT REPORT AUGUST 2018

Investment Report AUGUST 2018

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Investment Report AUGUST 2018

AUGUST 2018 Investment Report

Statement of Cash Investments as at 31 August 2018

STATEMENT OF CASH INVESTMENTS						
Maturity Date	Bank/Issuer	Fair Value	Term	Interest	Issue Date	Investment Type
01/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	01/09/17	Term Deposits
02/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	02/09/17	Term Deposits
03/09/18	MyState Ltd	\$2,000,000.00	185	2.60%	02/03/18	Term Deposits
05/09/18	Westpac Bank	\$2,500,000.00	365	2.65%	05/09/17	Term Deposits
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29/04/19	Bank of Queensland	\$1,000,000.00	90 Days	3.11%	29/10/15	Floating Rate Notes
18/07/19	Members Equity Bank	\$2,000,000.00	90 Days	3.45%	17/07/17	Floating Rate Notes
02/08/19	QT Mutual Bank Ltd	\$2,000,000.00	90 Days	3.16%	02/08/17	Floating Rate Notes
13/07/20	Auswide Bank Ltd	\$1,000,000.00	90 Days	3.17%	13/07/18	Floating Rate Notes
18/08/20	Bendigo and Adelaide Bank	\$2,000,000.00	90 Days	3.04%	20/08/15	Floating Rate Notes
20/10/20	Suncorp Metway	\$1,000,000.00	90 Days	3.24%	20/10/15	Floating Rate Notes
09/11/20	Members Equity Bank	\$2,000,000.00	90 Days	3.21%	31/07/18	Floating Rate Notes
06/12/20	QBANK	\$1,000,000.00	90 Days	3.54%	06/12/17	Floating Rate Notes
03/06/21	Westpac Bank	\$500,000.00	180 Days	3.10%	27/06/18	Fixed Rate Notes
03/02/23	Bank of Queensland	\$2,000,000.00	90 Days	3.02%	13/08/18	Floating Rate Notes
06/02/23	Newcastle Permanent Building Society	\$2,000,000.00	90 Days	3.40%	05/06/18	Floating Rate Notes
16/08/23	Commonwealth Bank of Australia	\$1,500,000.00	90 Days	2.89%	16/08/18	Floating Rate Notes
	Commonwealth Bank of Australia	\$8,500,017.00		1.45%		At Call
TOTAL INVESTMENTS at 31/08/18		\$108,545,325.22		2.75%		
TOTAL INVESTMENTS at 31/07/18		\$100,241,214.64				
Net Increase/(Decrease) in Investments		\$8,304,110.58				

Certificate of the Responsible Accounting Officer

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

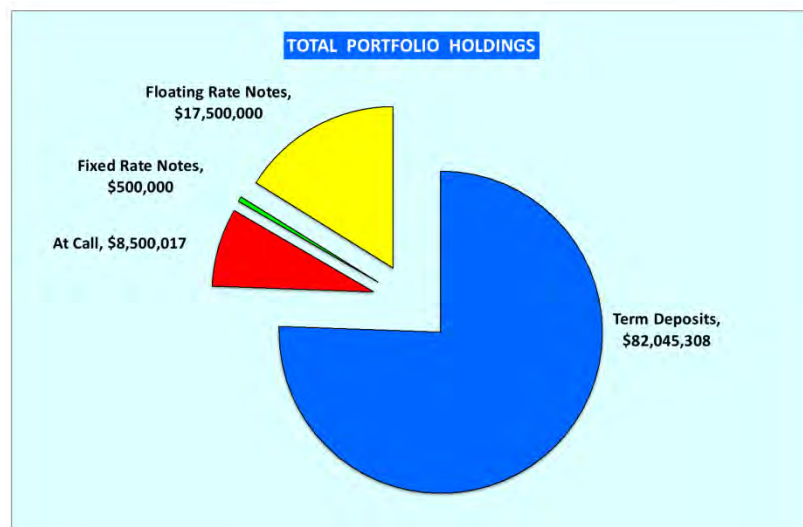
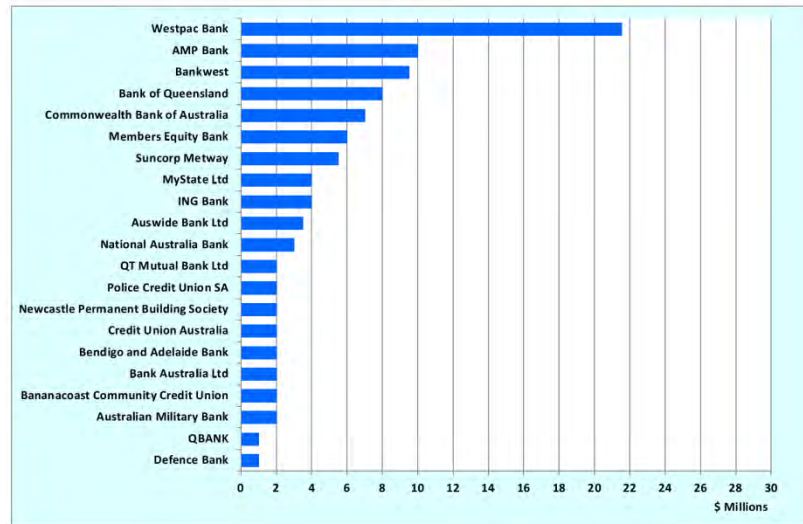
Bob Pigott

Date: 5 September 2018

Owner: [Enter Doc owner]
Last revised: 7/12/2015

Investment Report AUGUST 2018

Total Investment Deposits by Institution as at 31 August 2018



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Individual Counterparty Limits for Term Deposits, Fixed Rate Notes, Floating Rate TDs, and FRNs as per Council Investment Policy

ST Ratings	ADI	Policy Limit	% of Portfolio
A-1+	Bankwest	45%	9.50%
	Commonwealth Bank of Australia	45%	6.00%
	National Australia Bank	45%	3.00%
	Westpac Bank	45%	23.03%
A-1	AMP Bank	30%	9.99%
	ING Bank	30%	4.00%
	Suncorp Metway	30%	5.50%
A-2	Bank Australia Ltd	10%	2.00%
	Bank of Queensland	10%	8.00%
	Bendigo and Adelaide Bank	10%	2.00%
	Beyond Bank Australia	10%	0.00%
	Credit Union Australia	10%	2.00%
	Defence Bank	10%	1.00%
	Members Equity Bank	10%	6.00%
	MyState Ltd	10%	4.00%
	Newcastle Permanent Building Society	10%	1.50%
	Peoples Choice Credit Union	10%	0.00%
	QT Mutual Bank Ltd	10%	2.00%
NR	Australian Military Bank	10%	2.00%
	Auswide Bank Ltd	10%	3.50%
	Bananacoast Community Credit Union	10%	2.00%
	Police Credit Union SA	10%	2.00%
	QBANK	10%	1.00%
	Total Portfolio		100.00%

Counter Party Class Limits for Term Deposits, Fixed Rate Notes, Floating Rate TDs, and FRNs as per Council's Investment Policy (excluding At Call Deposits)

Type Long Term	Type Short Term	Policy Limit	% Portfolio
AAA to AA-	A-1+	Unlimited	35.97%
A+ to A-	A-1	80%	17.96%
BBB+ to BBB-	A-2	30%	23.04%
Not Rated	NR	15%	9.67%
TDs, Fixed Rate Notes & FRNs			86.64%

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Investment Transactions during August 2018

Date	Transaction Type	Bank/Issuer	Investment Type	Term (Days)	Interest Rate	Transaction Amount	Interest Paid
31/07/2018	Balance	Investment Balance Fair Value				\$100,241,214.64	
2/08/2018	Reset	QT Mutual Bank Ltd	FRN	90	3.16%	\$2,000,000.00	
2/08/2018	Reset	QT Mutual Bank Ltd	FRN	90	3.16%	(\$2,000,000.00)	\$15,955.00
3/08/2018	Maturity	Bananacoast Community Credit Union	Term Deposit	186	2.65%	(\$1,000,000.00)	\$13,504.11
7/08/2018	Maturity	Credit Union Australia	Term Deposit	239	2.67%	(\$2,000,000.00)	\$34,966.03
7/08/2018	Reset	Newcastle Permanent Building Society	FRN	90	3.40%	\$2,000,000.00	
7/08/2018	Reset	Newcastle Permanent Building Society	FRN	90	3.40%	(\$2,000,000.00)	\$17,114.52
9/08/2018	Reset	Members Equity Bank	FRN	90	3.21%	\$2,000,000.00	
9/08/2018	Reset	Members Equity Bank	FRN	90	3.21%	(\$2,000,000.00)	\$16,156.71
10/08/2018	Maturity	Bank of Queensland	Term Deposit	270	2.60%	(\$2,000,000.00)	\$38,465.75
10/08/2018	Purchase	Bank of Queensland	Term Deposit	306	2.75%	\$1,000,000.00	
10/08/2018	Purchase	Bankwest	Term Deposit	266	2.80%	\$1,000,000.00	
13/08/2018	Purchase	Bank of Queensland	FRN	1635	3.02%	\$2,000,000.00	
13/08/2018	Reset	Bank of Queensland	FRN	90	3.02%	\$2,000,000.00	
13/08/2018	Reset	Bank of Queensland	FRN	90	3.02%	(\$2,000,000.00)	\$780.00
15/08/2018	Purchase	Bankwest	Term Deposit	296	2.80%	\$2,000,000.00	
16/08/2018	Purchase	Commonwealth Bank of Australia	FRN	1826	2.89%	\$1,500,000.00	
17/08/2018	Maturity	Police Credit Union SA	Term Deposit	273	2.70%	(\$1,000,000.00)	\$20,194.52
20/08/2018	Reset	Bendigo and Adelaide Bank	FRN	90	3.04%	\$2,000,000.00	
20/08/2018	Reset	Bendigo and Adelaide Bank	FRN	90	3.04%	(\$2,000,000.00)	\$15,632.40
27/08/2018	Purchase	Bankwest	Term Deposit	298	2.75%	\$1,500,000.00	
28/08/2018	Reset	Westpac Bank	Term Deposit	90	2.64%	\$2,000,000.00	
28/08/2018	Reset	Westpac Bank	Term Deposit	90	2.64%	(\$2,000,000.00)	\$13,308.49
31/08/2018	Activity	Commonwealth Bank of Australia	At Call (STMM)		1.45%	\$5,304,110.58	\$4,110.58
31/08/2018		EOM Balance			Total	\$108,545,325.22	\$190,188.11

Total Interest Received during August 2018

Ledger Account	Type	August
102623-1465-40068	Investments	\$186,077.53
102623-1465-40067	At Call Accounts	\$4,110.58
	Sub-Total	\$190,188.11
102623-1465-40066	General Bank Account	\$2,202.47
	Total	\$192,390.58

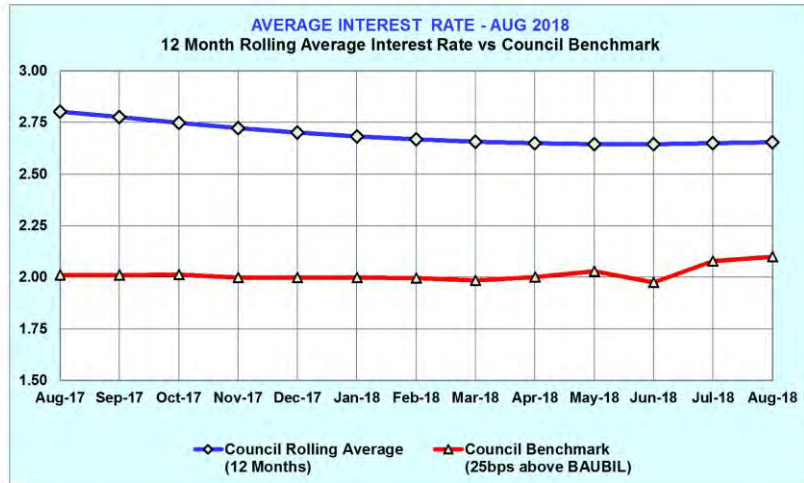
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Statement of Consolidated Cash and Investments as at 31 August 2018

Consolidated Cash & Investments		
Cash & Investments		
Cash At Bank as at 31 August 2018	5,006,474.60	
Investments at Fair Value	108,545,325.22	
Total Cash & Investments		\$113,551,799.82
The above cash and investments are comprised of:		
Externally Restricted Reserves		
Externally restricted reserves refer to funds received that are restricted by externally imposed requirements for expenditure on specific purposes. Externally restricted reserves include unexpended developer contributions under Section 94.		
Total External Restrictions		\$59,887,594.00
Internally Restricted Reserves		
Internally restricted reserves are funds restricted in the use by resolution or policy of Council		
Total Internal Restrictions		\$31,329,542.00
Unrestricted Cash & Investments		
Total Unrestricted Cash & Investments		\$22,334,663.82
Total Cash & Investments		\$113,551,799.82
Note: At the time of this report, Council reserves have yet to be finalised for August 2018.		

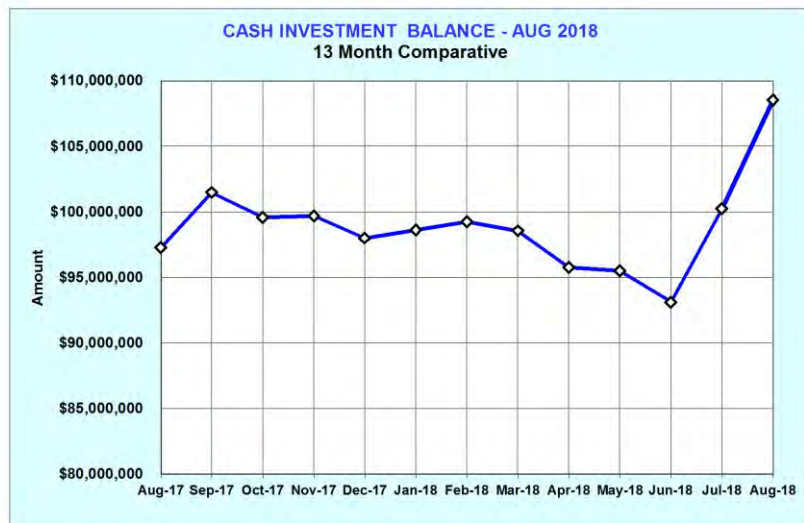
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Comparative Graphs

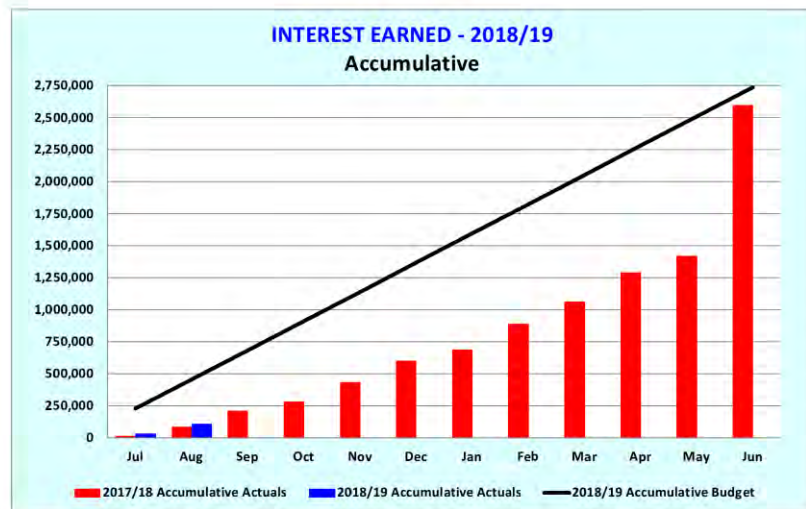
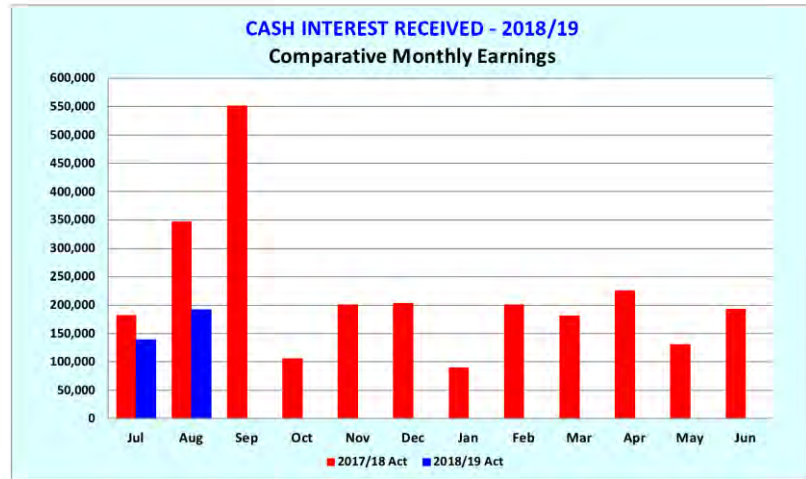


The BAUBIL (Bloomberg Ausbond Bank Bill) Index is engineered to measure the Australian money market by representing a passively-managed short term money market portfolio. This index is comprised of 13 synthetic instruments defined by rates interpolated from the RBA 24-hour cash rate, 1M BBSW, and 3M BBSW.

The Annual Average BAUBIL plus 25bps (a quarter of 1 percent) forms Council's benchmark rate against which Council's actual investment returns are compared.



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ITEM-10 GENERAL MANAGERS PERFORMANCE REVIEW

Department Executive Services

Author Initials: LL

STRATEGIC CONNECTION

This report supports YOUR future 2030 Outcome area:

VSA 5.2.1. Provide Organisational Leadership that is inspirational, promotes a culture of working with and for the community, delivers continuous business improvement and empowers staff.

REPORT

In accordance with the General Manager's Standard Contract of Employment the performance of the General Manager must be reviewed at least annually against the agreed performance criteria for the position. To support this process Council is to establish a performance review panel and delegate the task of the performance reviews of the General Manager to this panel.

As the General Manager will be due for his annual performance review by the end of January 2019, it is proposed to establish a Performance Review Panel comprising of the Mayor and two Councillors.

The role of the review panel will be to:

- Develop the performance agreement
- Conduct the performance reviews
- Report the findings and recommendations of the reviews to Council.

To assist the panel in the performance management process Council has engaged Mark Anderson of Local Government Management Solutions (LGMS). The service provided by LGMS will include:

- Liaising with the Performance Review Panel and the General Manager to develop the performance agreement including strategic and operational outcomes and measures.
- Facilitation of the General Manager's 2019 performance review.

LGMS have also been engaged to support the General Manager in the development of individual performance plans and the reviews of the Directors. This will allow for a formal and consistent approach to the performance management process with respect to the Senior Staff of Council.

RECOMMENDATION

1. THAT Council nominate the Mayor and two Councillors for the Performance Review Panel to conduct a review of the General Manager's performance.
2. THAT the Performance Review Panel undertakes the performance review of the General Manager and reports the findings and recommendations of the reviews to Council.